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HIMACHAL PRADESH BOARD OF SCHOOL EDUCATION  
DHARAMSHALA (KANGRA) 176213

ADMISSION FORM FOR MATRICULATION EXAMINATION  
FOR PRIVATE CANDIDATES ONLY YEAR 2000



Price  
Rs 10

Price  
Rs 10

Session  1. Mar  2. Sep  
District code :   
If belongs to other State, specify  
District   
State

Appearing in 1. FULL SUBJECTS 2. COMPARTMENT 3. IMPROVEMENT  
4. ENGLISH ONLY 5. ADDITIONAL SUBJECTS

Name of centre at which to be examined :-  
1.   
2.   
3.

Registration No.

Candidate's Name

Father's Name

Mother's Name

Address for Correspondence

Pin

Date of Birth     
Sex  1 Male  2 Female  
Category  1 = SC  2 = ST  3 = OBC  4 = General  
Handicapped  1 = Blind  2 = Deaf  3 = Handicapped  
State of Residency  1 = Urban  2 = Rural

| Subject Name      | Subject Code         | Med Code  |
|-------------------|----------------------|---|
| 1. English        | 0 1                  | 2 <input type="checkbox"/> 1 = Hin <input type="checkbox"/> 2 = Eng |
| 2. Maths          | 0 2                  |   |
| 3. Hindi          | 0 3                  | 1   |
| 4. Social Science | 0 4                  |   |
| 5. Science        | 0 5                  |   |
| 6. Language III   | <input type="text"/> | <input type="checkbox"/>  |
| 7. Elective       | <input type="text"/> | <input type="checkbox"/>  |

For Improvement in Division / Performance state  
Roll.No.  Year   
Session  1. Mar  2. Sep  
Marks Obtained   
For Failed / Compartment candidates only State  
Roll.No.  Year   
Session  1. Mar  2. Sep  
Sub. of Comptt.

Space for photograph  
(Preferably Black&White)  
  
DO NOT PIN/STAPLE  
the Photograph  
  
Paste the Photograph  
inside the box only

Year of passing Middle Examination  
Year  Roll no  Result  Marks   
Session  1. Mar  2. Sep Board

Permanent Home Address  
  
  
 Pin

Have you ever been disqualified by any Board from appearing in any examination ? If so give details:  
Name of Exam  Session  1. Mar  2. Sep Year   
Roll No.  No. of Years for which disqualified  Board

Declaration by the candidate :  
All the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have gone through the syllabus and all the rules and regulations of the Board regarding this examination.

Date

Place

Signature of the Candidate

The following officers are authorised to attest the admission form :

- i) Principal of colleges affiliated to the Board.
- ii) Principal/Headmaster/Headmistress of Senior Secondary and High Schools.
- iii) Joint / Deputy / Assistant Director of Education Department of H.P. Govt.
- v) Commanding Officer in case the candidate is employed in the army.

**CAUTIONS FOR THE ATTESTING OFFICERS**

- i) Under no circumstances shall any Headmaster / Headmistress / Principal attest the admission form of any candidate unless he / she has verified the bonafides of the candidates.
- ii) Before affixing signatures in token of correctness of the particulars, ensure that the blanks provided in the certificate(s) appended below have been duly filled in. Strike out the certificate(s) which is/are not applicable.
- iii) Signature of witnesses with their names and addresses ( in case the attesting officer does not personally know the candidate).

**CERTIFICATE**

Certified that

1. The candidate has attended this school and has completed the prescribed course of attendances and was enrolled for the Matriculation Examination of the H.P. Board of School Education held in \_\_\_\_\_ 200\_\_ under Roll.No \_\_\_\_\_ but failed / remained absent in the examination.
2. The candidate was placed under Compartment in Matriculation Examination under Roll No. \_\_\_\_\_ Session \_\_\_\_\_ Year \_\_\_\_\_ from H.P. Board of School Education.
3. The Candidate has passed Middle Standard Examination from \_\_\_\_\_ Board under Roll No. \_\_\_\_\_ Session \_\_\_\_\_ Year \_\_\_\_\_ with English, Mathematics and Modern Indian Language

**OR**

- The candidate has passed Middle Standard Examination from \_\_\_\_\_ (name of School). with English, Mathematics and Modern Indian Language and the Institution is affiliated to \_\_\_\_\_ Board.
4. The candidate has already passed Matriculation examinaion under Roll No. \_\_\_\_\_ session \_\_\_\_\_ year \_\_\_\_\_ and is appearing for improvement of performance/ in additional subject(s).
  4. The candidate bears a good moral character.
  5. The candidate has signed the admission form in my presence and the particulars filled in by him / her are correct.
  6. The candidate has remitted the fee required under the rules.
  7. The candidate is not on the active rolls at present.

Witnesses

1. \_\_\_\_\_

\_\_\_\_\_  
Signature of the Principal / Headmaster / Headmistress of  
Govt. / affiliated High / Senior Secondary School  
(Affix Office Seal)

2. \_\_\_\_\_

Name (in Block letters) .....  
of the attesting officer.  
and address .....  
.....

**NOTE:**

IF THE FORM HAS BEEN DOWNLOADED OR PHOTOCOPIED AFTER BEING DOWNLOADED FROM THE WEBSITE, KINDLY ADD RS. 10/- AS THE COST OF FORM IN THE PRESCRIBED FEE FAILING WHICH THE FORM IS LIABLE TO BE REJECTED.

**HIMACHAL PRADESH BOARD OF SCHOOL EDUCATION, DHARAMSHALA (KANGRA) 176 213  
ROLL NUMBER SLIP**

Admit the candidate as per following particulars  
to the Matriculation Examination

March /  September  as per date sheet

Roll Number

(To be assigned by the Office)

Name

Father's Name

Registration Number

(As per Registration number card)

Space for photograph  
(Preferably Black&White)

DO NOT PIN/STAPLE  
the Photograph

Paste the Photograph  
inside the box only

(Name of Centre)

  
  
  

(To be filled in by the Candidate)

(Candidate must sign here)

  
  
  

(Signature of the Candidate)

ASSTT. SECRETARY

**CORRESPONDENCE ADDRESS**

**ADDRESS SLIP**

Matriculation Examination March/Sept,200\_\_\_

Name.....

Father's Name.....

Village.....

Post Office.....

Teh:.....

Distt.....

Pin.....

**ADDRESS SLIP**

Matriculation Examination March/Sept,200\_\_\_

Name.....

Father's Name.....

Village.....

Post Office.....

Teh:.....

Distt.....

Pin.....

CANDIDATES ARE ADVISED TO REMIT FEE AS PER THE SCHEDULE GIVEN ABOVE BY BANK DRAFT CROSSED (PAYEE'S ACCOUNT ONLY) AND DRAWN IN FAVOUR OF THE SECRETARY, H.P. BOARD OF SCHOOL EDUCATION, DHARAMSALA,176213, PAYABLE AT ANY SCHEDULED BANK/CO-OPERATIVE BANK AT DHARAMSALA OR BY MONEY ORDER OR BY CROSSED INDIAN POSTAL ORDERS (IPOS). THE FEE CAN ALSO BE DEPOSITED AT THE CASH COUNTER OF THE BOARD. THE CANDIDATE MUST WRITE HIS/HER NAME, FATHER'S NAME, SERIAL NUMBER OF THE ADMISSION FORM AND NAME AND YEAR OF THE EXAMINATION ON THE REVERSE OF THE BANK DRAFT / IPOS OR IN MONEY ORDER COUPNE. PIN THE BANK DRAFT /IPOS/MONEY ORDER COUPNE ON THE FRONT OF ADMISSION FORM . DO NOT STAPLE IT IN ANY CASE . IN CASE OF MORE THAN FIVE IPOS ATTACH THE DETAILS OF IPOS ON A SEPARATE SLIP.

## IMPORTANT INSTRUCTIONS

- \* All particulars to be filled in by the candidate in his / her own handwriting.
- \* सभी विषयों परीक्षार्थी अपनी लिखाई में करें।
- \* Do not use photocopy of this admission form.
- \* इस प्रवेश पत्र की फोटोकॉपी प्रयोग में न लाई जाए।
- \* Write in CAPITAL letters and Arabic (English) Numerals e.g. 1-2-3-4- etc. only.
- \* केवल अंग्रेजी के बड़े भाबों तथा अरबी (अंग्रेजी) अंकों 1-2-3-4 इत्यादि में ही लिखें।
- \* Do not stitch/tag admission form.
- \* प्रवेश पत्रों को धागे के साथ नत्थी/टैग न करें।
- \* Affix photograph with gum at the space provided in the admission form as well as on the Roll Number slip.
- \* प्रवेश पत्र तथा रोल नं. स्लिप में निर्धारित स्थान पर अपनी फोटो गोंद के साथ चिपकें।
- \* Before filling in the column centre of examination ensure yourself that the names of the centres are in the approved list of centres of the Board.
- \* परीक्षा केन्द्र का स्तम्भ भरने से पहले सुनिश्चित कर लें कि आप द्वारा भरे जाने वाले परीक्षा केन्द्रों के नाम बोर्ड की केन्द्रों की सूची में हैं।
- \* Attach one attested copy of passport size photograph seperately with the admission form.

### INSTRUCTIONS TO FILL IN THE ADMISSION FORM

प्रवेश पत्र भरने के लिये अनुदेश

1. Please read the instructions carefully before filling up the admission form.
- \* प्रवेश पत्र भरने से पूर्व कृपया अनुदेशों को ध्यानपूर्वक पढ़ें।
2. All entries should be made in BLOCK / CAPITAL LETTERS only without touching edges of the boxes.
- \* सभी प्रविष्टियाँ स्पष्ट अंग्रेजी के बड़े अक्षरों में खानों के बीच करें।
3. Do not overwrite the character you wish to change use eraser or white fluid to whiten the box and then write the new character.
- \* गलती हो जाने पर खरब व सफेद फलूड का प्रयोग करें व तदोपरान्त ही नए अक्षर लिखें।
4. In the Column of District code write district code of the district to which you permanently belong. In case you belong to other state then write the name of your state and district at the space provided in the admission form.
- \* जिला कोड स्तम्भ में उस जिला का कोड भरें जिस जिला के आप स्थाई निवासी हैं। यदि आप अन्य राज्य से सम्बन्ध रखते हैं तो निर्धारित स्थान पर अपने राज्य तथा जिला का नाम भरें।

| Name of District | District code | Name of District | District Code |
|------------------|---------------|------------------|---------------|
| BILASPUR         | 01            | LAHAUL & SPITI   | 07            |
| CHAMBA           | 02            | MANDI            | 08            |
| HAMIRPUR         | 03            | SHIMLA           | 09            |
| KANGRA           | 04            | SIRMAUR          | 10            |
| KINNAUR          | 05            | SOLAN            | 11            |
| KULLU            | 06            | UNA              | 12            |

5. Write registration number if already allotted by the Board, if not allotted yet send registration fee of Rs. 10/- along with admission fee for examination to get the registration number.
- \* बोर्ड द्वारा निर्धारित रजिस्ट्रेशन नम्बर लिखें, यदि पहले निर्धारित किया गया है। यदि अभी तक निर्धारित नहीं हुआ है तो परीक्षा की फीस के साथ दस रुपये रजिस्ट्रेशन फीस भी भेजें।
6. Write the name of three examination Centres which are nearest to your place of residence or home town. However, the Board reserves the right to allot any examination centre to the candidate.
- \* तीन परीक्षा केन्द्रों के नाम दें जो आप के निवास अथवा मूल निवास स्थान के समीप हैं। बोर्ड को यह अधिकार प्राप्त है कि परीक्षार्थी को कोई भी परीक्षा केन्द्र आवंटित करे।
7. CANDIDATE'S name FATHER'S name and Mother's name be entered in the boxes in BLOCK / CAPITAL LETTERS ONLY as per example.
- \* परीक्षार्थी का नाम, पिता का नाम, माता का नाम खानों में अंग्रेजी के बड़े अक्षरों में दिये गये नमूने के अनुसार भरें।

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|
| A | B | H | I | S | E | K | H | B | H | A | R | T | I |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|

8. Date of birth should be entered as (For example : 8th April, 1985)
- |   |   |
|---|---|
| 0 | 8 |
|---|---|

|   |   |
|---|---|
| 0 | 4 |
|---|---|

|   |   |   |   |
|---|---|---|---|
| 1 | 9 | 8 | 5 |
|---|---|---|---|

Day                      Month                      Year
- \* जन्म तिथि की प्रविष्टि इस उदाहरण अनुसार करें। (8 अप्रैल, 1985)
9. For Sex write 1 for Male and 2 for Female. For category write 1 for schedule caste, 2 for schedule tribe, and 3 for other backward classes. For Handicapped write 1 for Blind, 2 for Deaf, 3 for Handicapped and for state of residency write 1 for Urban and 2 for Rural.
- \* लिंग के लिये लिखें :- 1. पुल्लिंग के लिये, 2. स्त्रीलिंग के लिये। श्रेणी के लिये लिखें :- 1. अनुसूचित जाति के लिये, 2. अनुसूचित जनजाति के लिये तथा 3 अन्य पिछड़ी जातियों के लिये। विकलांगों के लिये लिखें :- 1. नेत्रहीन के लिये, 2. बधिर के लिये, 3. विकलांग के लिये। रहने के स्थान के लिये लिखें :- 1. माहरी, 2. ग्रामीण।
10. The code number of SUBJECT and MEDIUM should be entered very carefully. Particular care should be taken for indicating the code against Elective Subject.
- \* विषय का कोड न. और माध्यम अत्यन्त ध्यानपूर्वक से भरें। विषय के सामने कोड भरते समय विशेष ध्यान रखें।

| Language Abb.      Code No. |      |    | Elective Subjects      Code No. |      |    | Code No.     |      |    |
|-----------------------------|------|----|---------------------------------|------|----|--------------|------|----|
|                             |      |    | Subject Name                    | Abb. |    | Subject Name | Abb. |    |
| URDU                        | URID | 06 | ARTS                            | ART  | 07 | MUSIC VOCAL  | M.V  | 14 |
| SANSKRIT                    | SKIT | 08 | AGRI.                           | AGR  | 09 | MUSIC INST.  | M.I  | 15 |
| TAMIL                       | TAM  | 19 | COMMERCE                        | COM  | 10 | DANCE        | DAN  | 16 |
| TELUGU                      | TEL  | 20 | ECONOMICS                       | ECO  | 11 | DRAMA        | DRM  | 17 |
| PANJABI                     | PBI  | 24 | SOCIAL Re.                      | SCR  | 12 | ELE. OF ENG. | ELE  | 18 |
|                             |      |    | HOME SCI.                       | HSC  | 13 | INF. TECH.   | IT   | 25 |

12. Candidate must sign at the space provided for candidate's signature in the admission form as well as ROLL NUMBER SLIP
- \* परीक्षार्थी प्रवेश पत्र तथा रोल नं. स्लिप में निर्धारित स्थान पर हस्ताक्षर करें।
13. Particulars in the Roll No. Slip except Roll Number be filled in by the candidate himself.
- \* रोल नं. स्लिप में रोल नं. के अतिरिक्त सभी विषयों परीक्षार्थी स्वयं भरें।
13. Admission form along with other documents should be enclosed in an envelop of size 23.5x14cms. Do not close the envelope with staple pin. use only gum paste for closing the envelope. Only THREE FOLD THE ADMISSION FORM in such a way that photograph should not be folded.
- \* परीक्षा पत्र तथा अन्य दस्तावेजों 23.5x14 cms. के लिफाफे में बन्द करें। लिफाफे को स्टैपलर पिन से बन्द न करें। लिफाफा बन्द करने के लिए गोंद का ही प्रयोग करें। ध्यान रहे कि प्रवेश पत्र को तीन तहों में फोल्ड किया जाए।
14. Admission form along with examination fee should be sent on the following address :-

Secretary  
H.P. Board of School Education, Dharamshala,  
Distt. Kangra (H.P)  
Pin - 176213.

Joint. Secretary

## **LAST DATES FOR RECEIPT OF FORM AND FEE**

| <b>ANNUAL</b>          |                       |                          |                          |                          |
|------------------------|-----------------------|--------------------------|--------------------------|--------------------------|
| Probable month of Exam | Without late fee      | With late fee of Rs. 100 | With late fee of Rs. 200 | With late fee of Rs. 500 |
| March                  | 30 <sup>th</sup> Sep  | 31 <sup>st</sup> Oct     | 15 <sup>th</sup> Nov     | 30 <sup>th</sup> Nov     |
| <b>SUPPLEMENTARY</b>   |                       |                          |                          |                          |
| Probable month of Exam | Without late fee      | With late fee of Rs. 100 | With late fee of Rs. 200 | With late fee of Rs. 500 |
| September              | 30 <sup>th</sup> June | 15 <sup>th</sup> July    | 31 <sup>st</sup> July    | 16 <sup>th</sup> Aug     |

**A candidate placed under Compartment in an examination can send his /her Admission Form and fee for the immediate following examination within 20 days from the declaration of his / her result without late fee.**

### **SCHEDULE OF FEE :**

|  |           |  |
|--|-----------|--|
| 1. Full subjects                                       | Rs. 230   | } (Rs. 30 Extra for Practical of each subject) |
| 2. Compartment   | Rs. 130   |  |
| Candidates appearing from outside the State of H.P Add | Rs. 100/- | Extra in the prescribed admission fee          |

Additional subject / Improvement in Matric Rs. 100 for one subject and fee for two or more subjects shall be as prescribed for full subjects.

Fee for English only in Matric Rs. 100.

### **DIRECTIONS TO CANDIDATES**

**ELIGIBILITY :-** A candidate who has failed at the Matriculation Examination of the Board or equivalent examination of a recognised Board can appear in the Matriculation Examination as a private candidate. OR any other candidate who has passed the middle Standard Examination of HP Board or an equivalent examination from a recognised Board / Institution with English, Mathematics, and Modern Indian Language two years earlier than the year in which he would take Matriculation Examination can appear as a private candidate provided the candidate has attained a minimum age of 15 years on 1st July preceding the date of examination provided further that a candidate who has passed the Middle Standard Examination or equivalent examination from a recognised institution of any state /U.T. where Middle Standard examination is not conducted by the Board/University shall have to obtain the counter-signature of the District Education Officer or an equivalent officer of the State /U.T. on the certificate/ School Leaving Certificate issued to him/her by the Institution. Provided further that the certificate/S.L.C issued by the Institution should indicate the subject in which the candidate has passed the Middle Standard/ Equivalent examination.

### **ADDITIONAL SUBJECTS**

The candidates appearing in English only must have passed Oriental Title or Modern Indian Language examination of the Recognised Board /University. Candidates who have passed the Matriculation Examination from HP Board or other recognised Board/University may offer additional subject(s) as private candidate provided in the scheme of studies subject to the condition that the additional subject(s) is/are offered within FIVE YEARS of passing the examination. Exemption from time limit may, however, be granted by the Chairman in deserving cases. Such candidates can appear in one additional subject in the supplementary examination but the facility to appear in more than one additional subject will be available only at the annual examination.

**CHANGE OF EXAMINATION CENTRE :-** Request for change of centre alongwith a fee of Rs. 100/- will be entertained one month before the commencement of the examination and in case of transfer of parents /guardians 15 days before the commencement of the examination. There after no change will be allowed. No correspondence on this score will be entertained.

**RECHECKING/REVALUATION:-** Rechecking/re-evaluation is permissible on payment of Rs 100 and Rs. 150 respectively per answer book in case the prescribed form alongwith requisite fee is received within 30 days from the date of declaration of result. However, the re-evaluation would be permissible only if a candidate has obtained a minimum of 20% marks in the subject(s) for which re-evaluation is being applied for.

If the candidate does not receive his/her Admit Card 10 days before the commencement of examination, he/she should contact the Board's office for getting the admit card (Roll No. slip). No one who does not have admit card issued by the Board is authorised to appear in the examination.