

APPLICATION FORM FOR ISSUE OF TRADING LICENSE
ANNEXURE-I

1. Full Name of the Applicant

2. Age

3. Father's/ Husband's Name

4. Permanent Address

Village

PO & PS

District

5. Present Address

6. Land allotment order No. & Date

Attested photocopy to attached

7. Location of plot

Sector

8. Type of Building

OBIT/ MIBT/ SPT/ Log Type .RCC/ Yet to be constructed

9. Total Plinth area of Building

10. Total covered area of fencing compound wall

11. Whether space for parking and storage provided Yes No

12. Details of shop Rooms : Indicated on annexure-II (specify how many shop rooms are there and how many Trade would be carried out in each of them.

13. Whether land revenue paid upto date Yes No

(photocopy of Try-Challan be attached land sketch map photocopy).

14. In case of rented premise, submit following details

a. Lease agreement in original to be attached Yes No

b. Name of owner of building with document land allotment and electricity bill.

c. Permanent address of owner

Village

Circle

District

15. In case of partnership business furnished

The following details,

a. Deed of partnership Yes No

b. List of share holders as provided in the guidance (indicated on Annexure - III) Yes No

16. In case of Pvt. Ltd Company business furnished. The following details,

a. Registration Certificate

b. Memorandum of Articles of Association.

c. List of share holders as provide in the guidelines (indicated on Annexure - III) Yes No

(Includes all partners in case of partnership and share holder in case of companies)

17. Have you ever been convicted by any court of law for committing unlawful activities. If yes, give details Yes No

activities. If yes, give details

18. Total investment amount within Rupees Yes No

Ten lakhs, (if not, forwarded by DC/ADC office for Government Approval)

UNDERTAKING / VERIFICATION

I/We do hereby solemnly affirm that the information above is true and correct to the best of my/our knowledge and belief.

I/We do hereby undertake to abide by all the terms and condition of trading license if issued to me/us and also undertake the same in case expiry of lease agreement without further extension of the lease. It also certify that, I am not (do not) belongs to family of a government employees.

Place:

Date:

Signature in full of the Applicant

ANNEXURE-II

(See SL.NO.12 of the format)

SL. No.	Room No.	Name and Style of Business	Articles to be traded service to be rendered
1	2	3	4
1.	<input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>
6.	<input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>

7.	<input type="text"/>	<input type="text"/>	<input type="text"/>
8.	<input type="text"/>	<input type="text"/>	<input type="text"/>
9.	<input type="text"/>	<input type="text"/>	<input type="text"/>
10.	<input type="text"/>	<input type="text"/>	<input type="text"/>
11.	<input type="text"/>	<input type="text"/>	<input type="text"/>
12.	<input type="text"/>	<input type="text"/>	<input type="text"/>

Specify (with reason) why these activities can be run in that particular location (Residential/Commercial)

Full name and signature of the applicant

Verification report/comments of authorized officer/official

Name and Signature of Inspector/authorized official

ANNEXURE-III

(See Sl No. 15 & 16 of the Format)

SL No.	Full name and address of share holder	No. of share	Total
1	2	3	4
1.	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>
6.	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>
7.	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>
8.	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>

9.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
10.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
11.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
12.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
13.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
14.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
15.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
16.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

Full Name and Signature of the applicant

Initial of authorized Official/Inspector