# CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA
## (See Rule 12.21 of Part – I of the Account Manual)

**APPLICATION FORM FOR ADVANCE FOR THE PURCHASE OF MOTOR CAR/MOTOR CYCLE/SCOOTER:-**

1.  Name of the applicant            :

2.  Applicant's designation         :

3.  District and station           :

4.  Pay-     :
    - i.  Substantive Pay    :
    - ii.  Officiated pay or pay drawn in temporary post    :
    - iii.  Special/personal Pay    :

5.  Anticipated price of motor Car/Scooter/Motor Cycle    :

6.  Amount of advance required    :

7.  Date of superannuation or retirement of date of expiry of contract in case of a contract officer    :

8.  Number of installments in which the advance is desired to be repaid    :

9.  Whether advance for similar purpose was obtained and if so    :
    - i.  date of drawl of the advance;    :
    - ii.  the amount of advance and/or interest thereon still outstanding, if any    :

10.  Whether the intension is to purchase:-
     - (a) A new or an old motor car/motor cycle/ Scooter    :
     - (b) If the intention is to purchase motor car/motor cycle/scooter through a person other than a regular or reputed dealer or agent, whether previous sanction of the competent authority has been obtained as required under rule 15(2) of the Central Civil Services (Conduct) Rules, 1964    :

11.  Whether the officer in on leave or is about to proceed on leave.    :
     - (a) The date of commencement of leave.    :
     - (b) The date of expiry of leave.    :

12.  Are any negotiations or preliminary enquiries being made so that deliver may be taken of the motor car/motor cycle/scooter within one month from the date of drawl of the advance?    :

13.  (a)  Certified that the information given    :

above is complete and true.

(b)  Certified that I have not taken                    :
delivery of the motor car/motor
cycle/scooter on account of which I apply
for the advance, that I shall complete
negotiations for the purchase of, pay
finally and take possession of the motor
car/motor cycle/scooter before the expiry
of one month from the date of drawl of
the advance, and that I shall insure it
from the date of taking delivery of it.



**Applicant's Signature**