

I) PROCEDURE ON BUILDING APPLICATIONS:-

**MUNICIPAL CORPORATION OF HYDERABAD
BUILDING APPLICATION FORM**

No:.....

**FORM OF NOTICE U/S 428 & 433 OF THE HMC
ACT 1955 (ACT II OF 1956) AND Z.R.1981 TO
ERECT A BUILDING OR EXECUTE ANY WORK.**

From

Sri/Smt/Kum/M/s.....
(Full name of the Owner)

POSTAL ADDRESS:

(In Block Letters)

Door. No. / Flat. No. / Block. No.

Name of the Premises/ Building.

Name of the Road/Street/

Locality/Manual.

Town/City, District.

..... Pin code.

Contd.2

To
THE COMMISSIONER,
MUNICIPAL CORPORATION OF HYDERABAD,
H Y D E R A B A D.

Sir,

**I/We(Name/
Names in full) Owner/Lessee of the Land /Building, the particulars of which are
given below, hereby give you notice that I/We intend to erect/re-erect/and to
alter/executive a building/ work(s) in accordance with the provisions of Hyderabad
Municipal Corporation Act 1955, and the Rules and Bye-laws made there-under,
and according to plans submitted herewith along with the following details:**

A) LOCATION

- a) Plot No. :.....
- b) Sanctioned Layout No. :.....
- c) Premises No./Door No. :.....
- d) Survey No. :.....
- e) Street name or Road:
- f) Locality/Ward & Block No:.....
- g) Circle/Division:

The purpose for which it is intended to be used: -

I / we intended to use the building for: - Residence / Office / Godown / Restaurant
/ Hotel harmashala / School / Theatre / Shops / Factory Stable / Garage etc.

The Road / Street / Lane on which the site, about is Public / Private property and
has been formed / Paved metallad / Asphalt / Cement concrete and is connected / not
connected to open drains under ground sewer.

The Construction of the building supervised by:
Name of the Licensed Supervisor / Architect /Engineer)

Name.....

License No.

Address

.....

Licensed or Registered No.

I/ We, attach the following plans in Quadruplicate:-

- a) Blue Print / Ammonia process print plan of the Land / on which the building is to be Constructed / Reconstructed / Altered or added to (Complying with the requirements in Annexure 'I' to the rules).
- b) Blue Print / Ammonia process print plan of the Building / Buildings (Complying with the requirements in Annexure 'II' to the Rules).
- c) Blue Print / Ammonia process Print of the specification of the work (Complying with the requirements in Annexure 'III' to the Rules) and
- d) Blue Print / Ammonia process Print of the intended line of the Drainage(Complying with the requirements in Annexure 'IV' to the Rules).

The Plans have been prepared by name of the Licenced Surveyor / Supervisor / Architect Engineer.

Address:-

Licence or Registered No.

CERTIFICATE

I/ we declare that I am/we are the absolute / owner /owners /lessee of the land on which I/we intended to erect the Building and am / are enclosing copies of relevant documents of ownership/lease certified by Magistrate/Notary public/a Gazetted Officer authorized by the Commissioner in this behalf.

I/We have gone through the Building Regulations contained in the Hyderabad Municipal Corporation Act, 1955 and the Rules and Byelaws made hereunder and have satisfied myself/ourselves that the site and building plans are in accordance with provisions contained therein.

Yours faithfully,

**SIGNATURE THE OWNER/OWNERS
Lessee/or Authorized Agent/Agent**

S/o. /D/o. /W/o.....

Place :

Date :