GOVERNMENT OF ANDHRA PRADESH
COMMERCIAL TAXES DEPARTMENT

FORM VAT 310

NOTICE FOR PRODUCTION OF DOCUMENTS AND RECORDS

01.Tax Office Address:
_____
_____
_____

Date Month Year

02.TIN

03.Name : _____
Address: _____
_____
_____

You were visited on _____, following an advice dated _____. This advice confirmed that you should produce all your VAT records and business accounts at the date of this audit visit.

On that visit you failed to produce the following records and documents:

_____
_____
_____
_____
_____
_____
_____

You are now required to produce these documents at this office, address as above on _____

You are reminded that Sec.58 of the APVAT Act' 2005 defines this failure as an offence.

If the date prescribed in this notice is not convenient, you should contact this office without delay.

You will be assessed for the tax due if you fail to respond to this notice.

Commercial Tax Officer

_____ CIRCLE.

Note:- Complete in duplicate.