

APPENDIX - 'A'
See Rule 9(1)

Dated:

From

**Name of owner of the
Site and building :**

ADDRESS :

To

**The Executive Authority,
_____ Gram Panchayat,
_____ Tenali,
_____ District.**

Sir,

I intend to construct/ reconstruct/make alterations or additions to a building other than a hut, in the site or plot of land, Town or Revenue Survey No. street or road named _____ in the constituency and, in accordance with Andhra Pradesh Gram Panchayat Building Rules, 1968. I forward here with in triplicate.

- a) A site plan of the land on which the building is to be constructed/reconstructed/alterd or added to (complying with the requirements of Appendix - 'C' of Rules).
- b) A plan or plans of the buildings showing a ground plan, plan of each floor actions and section (complying with the requirements of Appendix - 'C' of Rules), and
- c) A specification of the work (complying with the requirements of Appendix - 'D' of the Rules).

I intend to use the building only as dwelling house/not as a dwelling house but for the purpose of _____

I request that permission may be accorded to execute the said work.

1. Signature of the owner of the land.
2. Signature of the owner of the building.

SIGNATURE OF THE LICENCED SURVEYOR:

CONDITIONS :

- 1) I agree not to provided with the executions of the work until approval is signified by the executive authority under the Andhra Pradesh Gram Panchayats Building Rule, 1970.
 - 2) I agree to have the proposed work demarcated on the ground with durable stones or clear marks for verification by the inspecting officer at site.
 - 3) I agree not to do any work otherwise than in accordance with the site and building plans and specifications which have been approved or in contravention of any of the provisions of the Andhra Pradesh Gram Panchayats Act, 1964 or any rule, bylaw order or other declaration made thereunder of an direction or requisition lawfully given or made under the said act, rules or bye-laws.
 - 4) I agree to keep to make any alterations which may be required by any notice issued or by any order confirmed by the Executive Authority under the provisions of Andhra Pradesh Gram Panchayat Act, 1964.
 - 5) I agree to keep one copy of the approved site plan and one set of copies of the sanctioned plans of the building, at the site of the building at all times when the work is in progress and also agree to see that such plans are available and the building in open at all times for the inspection of the executive authority or any officer authorised by him in that behalf.
 - 6) I agree to give notice to executive authority and furnished a set of completion plans within fifteen days from the date of completion or occupation of the building, which-ever is earlier.
 - 7) I also agree no to occupy the building that will be constructed re-constructed by me, or cause or permit to be occupied until I have obtained a certificate from a competent officer of the Public Health Department of the Gram Panchayat.
- 1) Signature of the owner of the land and the building.

APPENDIX - 'B'

(See Rule 9(2) (1))

THE SITE PLAN:

The site plan should comply with the following requirements:-

1. It should be drawn to a scale of not less than 2 meters to a meter of 1.50 provided that where circumstances are such as to make a smaller scale necessary or sufficient, the plan may with the consent of the executive authority be to a scale of 1 meter to 1 meter.
2. It should show the boundaries of the site or plot for building.
3. It should be given the survey number of the site of plot.
4. It should give accurately the dimensions of the site or plot.
5. It should show the street or streets, with name or names, on which the site or plot abuts or those from which access to the site or plot is purposed to be obtained.
6. It should give the width of the street or streets on which the site or plot abut or those from which access is proposed to be obtained are public or private and if the latter what the names of the owners of the land occupied by them are and whether they have been formed and metalled the existing proposed of approved building lines on each side of the street or streets should also be shown.
7. It should show whether the street or streets on which the site or plot abut or those from which access is proposed to be obtained are public or private and if the latter what the names of the owners of the land occupied by them are and whether they have been formed and metalled; the existing proposed of approved building lines on each side of the street or streets should also be shown.
8. It should show the location of the proposed building on the site or plots and also the location of latrines, urinals, stables, cattle sheds and other appurtenances of the building, as well as the positions and imensions of the open space including the court yards left in the site or plot forming the cartilage or appurtenances to the building and the passage or means of access provided for scavenging purpose.
9. It should show the positions of wells, tanks, water courses if any, in the site or plot within a distance of 23 meters from it in any direction.
10. It should indicate the position and approximate height of all building within 12 meters of the site or plot.
11. It should indicate the positions and sections or trial pits taken within the site or plot describing, so far as may be necessary and possible, the exact nature or soil and sub-soils met with.
12. It should so far as may be necessary and possible, record the water-level in the well, if any, on the site or plot or in the adjoining wells, in any, with the date on which the observation was taken.
13. It should give the relative levels of the site or plot with reference to the crown of the street or streets on which the building abuts or those from which access to the building is proposed to be obtained.
14. It should also show such other particulars required under bye-laws made by the Gram Panchayat.

NOTE:-

i) The Executive Authority may require the owner to furnish him with any further information which has not already been given.

ii) It shall not be necessary to comply with the requirements 10 to 12 in the case of an application for the construction or reconstruction of a hut.

iii) In the case of an application for a hut only a ground plan and section of the proposed hut showing the position, form and dimensions of the walls, rooms and roofs and the positions and dimensions of windows or doorways need be furnished unless, otherwise, required by the Executive Authority.

APPENDIX - 'C'
See Rule 9(2) (i)

- 1) The ground plan, plan of each floor, elevations and sections of the proposed building should be neatly and accurately drawn to a scale of not less than 1 cm to 9 centimeters.
- 2) The plan and sections should shown _____
 - i) The depth and width of the foundations and the nature of the solid on which the foundation is to rest;
 - ii) The level of the lowest floor of the building and the level of all court yards and open spaces with reference to the level of the surface of the site or ground adjoining the building and where possible, to the level of the crown of the abutting street or streets or those from which access to the building is proposed to be obtained;
 - iii) The position, form and dimensions of the walls, rooms, floors, roofs, chimneys and the several parts of the building and also the form and dimensions of any water closet, earth-closet, privy, ashpit, or cesspool to be constructed in connection with the building;
 - iv) The lines of drainage of the building and the position and level of the outfall of the drains and the position of any sewer with which the drainage is intended to be connected.
- 3) If the construction or re-construction of a building or any temporary or permanent additions or alterations there to, will render any aerial electric supply line accessible to such building or structures such lines shall be shown, both in the plans and the sections of the building or structure.
- 4) If it is intended to use the building or part thereof for any or the purposes specified in schedule-III to the Andhra Pradesh Gram Panchayats Act, or a stable, cattle-shed, slaughter-house, market or cart stand, the information shall be shown in the plans.
- 5) The plans should also shown the position and dimensions of windows doorway and ventilation;

NOTE :- The Executive Authority may require the owner to furnish him any further information so far as may be necessary to show whether the building complies with any of the provisions of the Andhra Pradesh Gram Panchayats Act, 1964 and the rules bye-laws made thereunder.

APPENDIX - 'D'
(See Rule 9(2) (ii))

SPECIFICATIONS

The following particulars should be incorporated in the specifications:-

- 1) The materials and the method of construction to be used for the various parts of the building.
- 2) The manner in which the roof and house drainage and the surface drainage of the site are proposed to be disposed to be off.
- 3) The means of access that will be available for conservancy.
- 4) The use of which the building is intended.
- 5) Whether there is within the building or site or within a reasonable distance there from a supply of wholesome water sufficient for the domestic purposes of the inmates of the building, if it is intended to be used as a dwelling house.
- 6) If the building is intended to be used as dwelling house for two or more families or as a place for carrying on any trade, business or industry in which not less than twenty people may be employed or as a place of public resort, entertainment or other similar purposes, the means of ingress and egress in case of emergency proposed to be provided.
- 7) The correct extent of the site as whole, the area occupied by the existing buildings if any, and the total areas that will be occupied by all buildings in the site, excluding the buildings, if any, exempted under these rules.

- NOTE:-**
- 1) The above specification shall be required only in the case of a building other than hut
 - 2) The executive authority may require the owner to furnish him with any further information, as far as may be necessary to know whether the building satisfied all the requirements of safety and stability.

APPENDIX - 'E'

(See Rule 19)

Minimum clearance between building or any part of building and electric supply lines

	Vertically (Meters)	Horizontally (Meters)
1) Low and Medium Voltage and Service lines.	2.4	1.2
2) High Voltage lines upto and including 33,000 voltages.	3.7	1.85
3) Extra high voltage lines beyond 33,000 voltage	+0.37	+0.3
	Meters for every additional 33,000 volts or part there of.	Meter for every additional 33,000 voltage of part there of.

APPENDIX - 'F'

(See Rule 20)

Permission distance between the reference point of the Aerodromes and buildings and the permissible heights of buildings in the proximate o Aerodrome.

Sl.No	Limits of distance from the Aerodrome reference point measured horizontally or building structure or installation.	Difference between the elevation of the top of building, structure or installation and elevation of the Aerodrome.
1.	Between 26,000ft. and 12 nautical miles.	Less than 500 feet.
2.	Between 22,000 and 26,000ft.	Less than 400 feet.
3.	Between 18,000 and 22,000ft.	Less than 300 feet.
4.	Between 14,000 and 18,000ft.	Less than 200 feet.
5.	Between 12,000 and 14,000ft.	Less than 160 feet.
6.	Between 10,000 and 12,000ft.	Less than 120 feet.
7.	Between 8,000 and 10,000ft.	Less than 80 feet.
8.	Between 6,000 and 18,000ft.	Less than 40 feet.
9.	Between 6,000 and less.	Nil except with the prior concurrent of local Aerodrome Authorities.

APPENDIX - 'G'
(See Rules 23 (3) (4))

DEAD ROAD OF CONSTRUCTION MATERIALS

SL.NO.	DESCRIPTION OF METERIALS	WEIGHT IN Kgs Per Cubic meter
1.	Brick in mud, lime or cement mortar	1,600
2.	Coarsed rubble in the lime or cement mortar	2,300
3.	Lateriate in Lime Mortor	2,300
4.	Concrete in Lime of Cement Mortar	1,600
5.	Random rubble in lime of cement mortar	2,300
6.	Lime stone	2,750
7.	Sand stone	2,300
8.	Cuddapah slabs	2,750
9.	Ashla	2,400
10.	Granite Stones	2,700
11.	Reinforced Concrete	3,400
12.	Cast Iron	7,650
13.	Wrought iron	7,800
14.	Steel	8,000
15.	Teak	800
16.	Pine	540
17.	Oak	800
18.	Fir	460

APPENDIX - 'H'

(See Rule 23(3) & (4))

**DEAD AND SUPERIMPOSED LOADS OF FLOORS AND ROOFS(A)
LOADS ON TERRACED ROOFS AND FLOORS**

Description of building	Roof or floor	Weight of roof or floor in bags per 106 Sq.Cm.	Super imposed load in Kgs.per 100 Sq.C.M.	Total combined load in Kgs.100 Sq.Cm.
1	2	3	4	5
1. Dwelling house and other domestic Terraced other domestic buildings generally	Terraced roof	5		5
2. Other buildings generally	-do-	41/5	2.5	7.5
3. Dwelling houses and other domestic buildings	-do-	5	3	8
4. Other residential buildings, lodging houses, hostels, eating houses clubs and other similar buildings.	-do-	5	3	8
5. Elementary and other similar buildings	-do-	5	3	8
6. Colleges, public offices, buildings intended for purpose of trade and business, ordinary meetings rooms, reading room, art galleries and halls and other similar buildings.	-do	5	4 to 5	9 to 10
7. Public assembly hall, theatres, museums, public libraries, public concrete rooms and other similar buildings.	-do-	5	5 to 6	10 to 11
8. Workshops, factories buildings of ware-house and other similar buildings in which the floors are subject to the condition.	Terraced roof	5	6 to 9	11 to 14

Weight of roof materials

9. Common rafters and purlins (Wood trust)	Terraced roof	--	0.4	--
10. Common rafters and purlins (iron trust)	-do-	--	0.3	--
11. One inch deal boarding	--	--	0.2	--
12. Asphalted felt.	--	--	0.1	--
13. Currugate iron 20 BVG.	--	--	0.13	--
14. Slates 7.5 Cms.Lap	--	--	0.45	--

NOTE:- Using standard scantlings, the most economical joining spacing is from 38.cm. to 50cm. the baring of every beam or girder on a wall shall be not less than three-fourths of the thickness wall. Every beam and girder in the building shall be properly supported by a breadth or brickwork, stone or other solid sufficient to secure stability.

b) Loads on sloping roofs and the pitch of roofs.

Description of roof pitch	Dead weight of roof inKgs.per 100 Sq.Cms.	Allowance for wind or casual loads Kgs.Per Sq Cms.	Trade combined load in Kgs.per Sq.Cms.
1	2	3	4
1. Flat and pan tiles 1/4 to 1/3	1.5	0.5	2.00
2. Plain plan tiles 1/4 to 1/3	--	0.5	1.5
3. Mangalore tiles with flat tiles and air spaces 1/4 to 1/3	2	0.5	2.5
4. Mangalore tiles beddle with mortar Over flat tiles 1/4 to 1/3	1	0.5	1.5
5. Plain Mangalore tiles 1/4 to 1/3	1.25	0.5	1.75
6. 20 B.W.G Corrugated iron or boarding with Mangalore tiles 1/6 to 1/4	0.80	0.5	1.30
7. Bengal Terrace 1/6 to 1/4	1.25	0.5	1.75

NOTES: 1) 0.5Kgs per 100 sq.cms.may be added to the weight in the last column to allow for weight or rafters in computing scantlings of purlins etc.,

2) Rafters spacing will vary from 46 cms. to 92 cms. According to class of timber.

3) Mangalore tiles with air space are not suitable for localities to plague infection.

APPENDIX - I
(See Rule 23(5))

Minimum thickness of walls of dwelling houses and other domestic buildings.

Height in Meters	Lowest storey thickness in Cms.	Upper storey's thickness in Cms.
4.6	23	---
7.6	34	Second storey 34 Cms. Remainder 23 Cms.
9.2	34	Second storey 46 Cms. Third story 34 cms. Remainder 23 Cms.
2.2	46	Second storey 47 cms. Third storey 46 Cms. Remainder 34 cms.
5	57	Remainder 22 Cms.
8.4	57	-do-

NOTE: In the case of walls exceeding 8.4 meters in height, thickness of walls should be increased by 12 Cms. in each of the storeys below the upper-most storey which shall be 34 cms. in thickness. The increased thickness may be confined to piers or pilasters properly distributed of which the collective width should amount to one fourth part of the length of the walls.

APPENDIX - 'K'
SEE RULE 3 (1) (C)
SPECIMEN OF APPLICATION FORM

To,
The Executive Officer / Sarpanch,
Gram Panchayat,
_____.

Sir,

I/We hereby give you notice that I/We intended to utilise, sell, lease or otherwise dispose of my/our land portion or portions of the same bearing S.No. _____ having an extent of _____ Sq. meters in _____ street Division or ward of the (to be deleted wherever necessary) consequent on their conversion into a building site under rule 3(1) of Andhra Pradesh Gram Panchayat Building Rules, as sites for the construction buildings for residential, industrial, commercial purposes as indicated hereunder and in accordance with the provisions of section 217 of the A.P.Gram Panchayat Act, 1964 and Section.

I/We forward herewith four copies of the site plans drawn to a scale 1:1,000 and other plans as required under these rules with all particulars required under the Rule.

I/We enclose:

1. A statement of arrangements made for providing plantation of avenue trees in addition to the arrangements indicated in the plan with reference to clause (c) of sub-section (1) of the A.P.Gram Panchayat Act, 1964.
2. A non-encumbrance certificate from the Registration Department for the lands covered by the layout together with a true copy of the title deed attested by a Gazetted Officer.
3. i) A.G.P receipt for Rs. _____ being the non-interest bearing security deposit at the rate of Rs.1.50 per sq.meter as fixed under Rule 5 (v) towards fulfillment of the obligations imposed under section _____ of the A.P.Gram Panchayats Act, 1964; or
ii) A mortgage-deed intended in favour of the Gram Panchayat Hypothecating lands in the layout area in the value of Rs. _____ towards security in lieu of cash security and abiding by conditions prescribed in this regard.

I/We (jointly and severally) agree to develop the roads to the required standards as per the specification prescribed by the Gram Panchayat and to provide underground storm-water drains through proper culverts and to sewer and light the areas and to carryout all the arrangements to the satisfaction of the Executive Officer of the Gram Panchayat as per the agreement that will be executed by/means on intimation.

I/We hereby undertake not to utilise, sell, lease or otherwise dispose off the land as sites for the construction of residential or non-residential building until all the amenities are provided as indicated in the conditions of the layout either by the Gram-Panchayat or by me/us as agreed upon through a registered agreement on stamped paper worth or Rs.3/-

I/We undertake to handover to the Gram Panchayat the private streets or roads oafter develop them to the prescribed standards and along with the lands set apart for parks and play-grounds Educational Institutions or for any other public purpose under Clause (b) of Sub-section (2) of Section-184 of the Act.

I/We agree to the Execution of the drainage work (both sewers as well as as storm water) and lighting arrangements to be carried out by the Gram Panchayat at my/our expenses and to that extenet I/We agree to deposit with the Gram Panchayat before sanction of the layout the provisionally esti mated cost and meet any unforeseen further expenditure from time to time as may be claimed by the Gram Panchayat.

I am/We are prepared to deposit into Gram Panchayat treasury 50 percent of the estimated cost of other works to be carried out by me/us, as intimated towards the secutity deposit (refundable) or prepared to mortgage the plots of an area of equivalent to the secutity deposit in favour of the Gram Panchayat within 7 days from the date of receipt of provisionally approved layout, and the amount of entire deposit is refundable to me/us by the Gram Panchayat after consulting the Panchayat Engineering Department as to the satisfactory execution of work to the prescribed standard after deducting 5 percent from the deposit towards supervision charges.

I/We request that the proposed layout may be approved and the permission may be accorded at an early date to enable me/us to proceed with the disposal of lands the execution of the works as agreed to.

Signature of the Owner/
Owners of land and
address(es) of
Owner/Owners.

- Encl: 1) Site Plan in quadruplicate
2) Statement of arrangement for avenue trees.
3) Non-encumbrance certificate
4) Challan (or mortgage-deed)