

**Proforma for application of withdrawal from Provident Funds**

Ministry of-----  
Department of-----/office

Application for withdrawal from-----  
(here enter the name of the Fund)

1. Name of the subscriber -----
2. Account Number -----
3. Designation (with departmental suffix) -----
4. Pay. -----
5. Date of joining service and the date of Superannuation. -----
6. Balance at credit of the subscriber on the date of application as below: /  
(i) Closing balance as per statement for the year-----.  
(ii) Credit from-----to----- on account of monthly subscriptions.  
(iii) Refunds made to the Fund after the closing balance vide (i) above.  
(iv) Withdrawal during the period from-----to-----  
(v) Net balance at credit on date of application. -----
7. Amount of withdrawal required -----
8. (a) Purpose for which the withdrawal is required-----  
(b) Rule under which the request is covered-----
9. Whether any withdrawal was taken for the same purpose earlier.  
If so, indicate the amount and the year. -----
10. Name of the Accounts Officer maintaining the Provident Fund Account-----

Signature of Applicant  
Name-----  
Designation-----  
Section/Branch-----

Dated: -