

The Jammu & Kashmir State Board of School Education

Application form for issue of Duplicate Marks Certificate / Duplicate Registration Card /
Duplicate Admission Card / Combined Marks Certificate

PARTICULARS TO BE FILED IN BY THE CANDIDATE

1. Name of the document applied for _____
2. Name of the Examination of which the document applied for its sought _____

3. Section & Year _____ Roll No. _____
4. Name of the Candidate _____
5. Parentage _____
6. Permanent Address _____
7. Name of the Institution from which appeared in the Examination (In case of regular candidates)

8. District from which the applicant appeared in the Examination (in case of private candidates)

9. Reason for applying the document _____
_____ Dated _____
10. Address for despatch of the document applied for _____

11. Fee of Rs. _____ Rupees _____ (remitted vide
Bank draft / Coupon Board Receipt No. _____ dated _____

Station _____

Dated _____

Signature of the Candidate

(CERTIFICATE FROM HEAD OF INSTITUTION)

Note : only Head of a recognised High or Higher Secondary School shall attest this form.

Certified that the candidate namely _____ S/o / D/o

_____ R/o _____

having applied for the document mentioned above is the bonafide candidate. It is recommended that the document may be issued to him/her within the purview of the rules & regulations.

The candidate has put his/her signatures once again on this form below in my presence which are attested.

Seal and Signature

Signature of the candidate

Date

Name, designation & address :

FOR USE IN THE BOARD OFFICE

The candidate has remitted the prescribed fee vide Bank draft/Coupon Board receipt No. _____ dated _____ for Rs. _____. The application is in order. The document applied for, may be allowed to be issued to the candidate against proper receipt.

Dealing Asstt.

Head Asstt.

Section Officer

Issue against proper receipt

Deputy / Asstt. Secretary