



GOVERNMENT OF JHARKHAND

Department of Finance

Application for The Grant of Death-cum-Retirement Gratuity on the Death of a Government Servant.

(See Rules 77 (3) and 79 (2))

FORM – 12

(To be filled in separately by each claimant and in case the claimant is minor, the Form should be filled in by the guardian on his/her behalf, where there are more than one minor, the guardian should claim gratuity in one Form on their behalf.)

1. (i) Name of the claimant in case he is not minor:

(ii) Date of birth of the claimant:

2. (i) Name of the guardian in case the claimants are minors:

(ii) Date of birth of the guardian:

3. (i) Name of the deceased Government servant in respect of whom gratuity is being claimed:

(ii) Date of death of Government Servant:

(iii) Office/Department/Ministry in which the deceased served last.

4. Relationship of the claimant/guardian with the deceased Government Servant.

5. Full Postal Address of the claimant/guardian:

6. (i) Where gratuity is claimed by the guardian on behalf of minors, the names of the minor their ages relationship with the deceased Government servant, etc.-

Sl.No.	Name	Age	Relation with the deceased Government servant.	Postal Address
1.				
2.				
3.				

(ii) Relationship of the guardian with minors :-

7. Name of the Treasury of Sub-Treasury at which payment is desired.

Signature/Thumb impression of the claimant/ guardian.

8. Two specimen signature, or left hand thumb and finger impression of the claimant/guardian duly attested.
(to be furnished in separate sheet)

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9. Attested by :-

	Name	Full Address	Signature
(i)			
(ii)			

10. Witnesses:-

	Name	Full Address	Signature
(i)			
(ii)			