

APPLICATION PROFORMA FOR DISBURSEMENT  
UNDER THE 10% STATE INVESTMENT SUBSIDY SCHEME  
FOR TOURISM RELATED UNITS

From

Messrs.

To

The Director  
Department of Tourism  
Government of Kerala

Sir,

Sub: Application for 10% State Investment Subsidy.

In accordance with the 10% state Investment subsidy Scheme, application is being submitted herewith for grant of a subsidy of Rs..... ( in words Rs.....) on Investment in fixed capital for the new unit/expansion on the unit namely.....

2. The scheme for the new unit/expansion of the unit has been approved by the following financial institutions/banks

- i.
- ii.
- iii

3 The cost of the project as approved by the above institutions/banks and the details of fixed assets acquired are as under.

Cost of the project

Self financed

As approved by  
Financial Institutions

A. totals fixed capital investment

- i. Land
- ii. Buildings
- iii. Plant and machinery
- iv. Other assets
- v. Promotional and [pre-operative Expenses capitalized or to be capitalized.

B. Margin money for working capital

Total cost

3. Employment proposed or likely to be credited is as follows-

- (a) Managerial
- (b) Supervisory/Technical
- (c) Workers: skilled/semiskilled/unskilled
- (d) Others

4. Expected date of commencement of commercial production/operation

5. The following certificate s have been appended

- (i) A certificate from chartered Accountants

Messrs..... Certify the extent of share capital subscribed and paid up value of fixed assets if any, acquired and for as stated above.

- (ii) A certificate from a Govt. Engineer or local authority engineer or engineers of the state owned corporations like KFC, SIDCO, IDC, KSIDC etc. certifying the value of civil works.
- (iii) Details of the plant and machinery as per the project acquired/not acquired, duly certified by the management.

6. A copy of the latest audited accounts of the unit is also enclosed

7. I/We hereby agree that, I/we shall forth with repay the amount disbursed to me/us by this scheme, if the amount of 10 percent investment subsidy is found to have been disbursed in excess of the amount actually admissible for whatsoever reason. Further, we shall also be liable to pay 15 percent interest or at such rate as prescribed by the Government from time to time on such amount and such other charges/expenses which may be payable by us.

8. It is hereby further certified that I/we have not hitherto applied for or have received any amount by way of 10 percent grant of subsidy in respect of this unit from the Government/Financial Institution.

Yours faithfully  
Signature  
Name of the applicant  
Name of the Unit

Date:

Place:

- Certified true copy of the sanction letter should be enclosed

Note : The above proforma may be adopted to apply for approval. Application may be typed in foolscap paper. The application, along with enclosures, in quaduplicate shall be sent to The Director, Department of Tourism, Park View, Thiruvananthapuram-33.

#### Annexure

#### Proforma of certificates from chartered accountants

Name of the Chartered Accounts(s) :.....

I/we hereby certify that ..... (name of the industrial unit) have acquired the following fixed assets up to the .....at their (address)..... for manufacture of/operation as ..... By the industrial units.

Item of fixed assets	Value (Rs.)
1. Lease-hold/free-hold land	:
2. Cost of development of the land	:
3. Building under construction	
(a) Amount paid to the building contractors	:
(b) Amount paid for building materials	:
(c) Amount paid for wages and salaries etc for the building construction	:
(d) Architect's fee	:
4. Electrical installations	:

5. Plant & machinery

- (a) Value paid for items at site
- (b) Advance payments to machinery suppliers :

6. Loading, unloading

Transportation, creation expenses etc. :

7. Pre-operative expenses to be capitalized

(for detailed expenses etc) :

8. Preliminary expenses to be capitalized :

9. Miscellaneous fixed assets :

- (a)
- (b)
- ©
- (d)
- (e)
- (f)

We have checked the books of accounts of the units, the invoices etc, and certify that the aforesaid information is verified and certified to be true. We also certify that the aforesaid items have been duly paid and no credit is raised there against in the books if the unit.

Signature

Name & address of chartered accountant(s)

Place:

Date: