

Government of Tamil Nadu
Electrical Inspectorate Department

FORM 'C'

**NOTICE INTIMATING THE COMPLETION OF THE WORK OF
ERECTION OF A LIFT AND APPLICATION FOR A
LICENCE TO WORK THE LIFT**

(See Rule 4 (1) of the Tamil Nadu Lifts Rules, 1997)

To

The Inspector of Lifts

Sir,

Sub: Erection of Lift at -----

With reference to your letter No.-----
by which permission has been granted to erect a Lift at the above mentioned premises, I/We
have to state that the work of erection of the lift was completed on ----- by
Thiru----- I/We further request that a licence for working the Lift
may be granted. The work of erection of the Lift has been carried out in accordance with the
provisions of the Tamil Nadu Lifts Rules, 1997.

A fee of Rs.500/- (Rupees five hundred only) has been paid into the Government Treasury
receipt for that amount is enclosed.

A work Completion Report of the manufacturer of Lifts or Company of the Electrical and
Mechanical Engineers Completion Report of the licensed Electrical Contractor and copy to
Insurance Policy taken by the owners of the Lift covering insurance for the persons using the Lift
are enclosed.

Yours faithfully

Signature of the Owner of the Lift

- Encl.: 1. Challan of Government Treasury.**
- 2. Work Completion Report of the Manufacturer of Lifts or
Company of Electrical and Mechanical Engineers.**
- 3. Work Completion Report of the Electrical Contractor.**
- 4. Copy of Insurance Policy.**

FORM 'D'

(See Rule 4 (1) of the Tamil Nadu Lifts Rules, 1997)

To

The Inspector of Lifts

Sir,

**Sub: Erection of Lift at the -----
Submission of Completion Report**

We _____ (Name of the manufacturer of Lifts or Company of Electrical and Mechanical Engineers) having undertaken the work of erection of the Lift at the premises of _____ and having completed the erection of the said Lift hereby certify that the work of erection of the lift complies with the provisions of the Tamil Nadu Lift Rules, 1997. We further certify that the erection and testing of the Lift has been carried out in accordance with the Tamil Nadu Lifts Act, 1997 (Tamil Nadu Act 35 of 1997) and Tamil Nadu Lift Rules, 1997 and confirm that Lift, Car Motor, Controller, Ropes, Governor and all system have been tested and confirm to the Bureau of Indian Standards.

It is Certified that the Building in which the Lift is erected is structurally sound and stable.

We further certify that the lift installation is ready for Inspection which is required to be made for the purpose of Issuing a licence under the said Act and Rules, for working the same.

We under take the full responsibility of the Installation to be handed over duly to the owner after Inspection and compliance of provision of the said Act and Rules.

Yours faithfully,

Signature of the Manufacture of the Lift,

FORM 'E'

[See Rule 4(1) of the Tamil Nadu Lifts Rules,1997]

FORM OF COMPLETION REPORT FROM LICENSED CONTRACTOR FOR ELECTRICAL WORKS OF LIFT

We report the electrical installation detailed below has been installed by us and tested and that to the best of our knowledge and belief it complies with Indian Electricity Rules,1956 as well as the Indian Standard Code of practices for Electrical installations:-6

(1) Electrical Installation at -----

(2) Voltage and system of Supply -----

(3) PARTICULARS OF WORKS:

(a) M.V. Installation :

Sl.NO.	Equipment	Capacity	Voltage	Fed from Distribution Board/Switch Board
(1)	(2)	(3)	(4)	(5)

(b) Lighting: -----

(c) Test results-

I. (1) Insulation resistance for the whole installation	
(2)Between Phases	
(3)Between Each phase and earth	
II.(1)Resistance of earth electrode for earthing system	
(2)Maximum earthing resistance of installation	

Signature of Supervisor

Signature of Electrical contractor

Name and address

Name and address

COMPETENCY CERTIFICATE

ELECTRICAL CONTRACTORS LICENCE

No-----

No-----

Valid upto-----

Valid upto-----

Dated-----

Dated-----