



Tamilnadu Small Industries Development Corporation Limited

(A Government of Tamil Nadu Enterprise)

Paulwels Road, Kathipara Junction, Chennai-600 016

Phone: 2 234 1215, 2 234 1464, 2 234 4073 Fax: 2 234 5792

APPLICATION FORM ALLOTMENT OF WORK SHED / DEVELOPED PLOT ON OUTRIGHT PURCHASE / HIRE PURCHASE / RENTAL BASIS IN SIDCO INDUSTRIAL ESTATES

- 1a. Application should be submitted along with a DD drawn in favour of "TANSIDCO" for Rs.13,300/- (Rs.10,000 as EMD + Rs.3,000/- as non-refundable processing fee + Rs.300/- for the downloaded application form.)
- 1b. In case of tiny sheds and plots upto 15 cents, the amount is Rs.10,000/- (Rs.7,000/- as EMD + Rs.3,000/- as non-refundable processing fee+ Rs.300/- for the downloaded application form.)
2. Application should be neatly typed / written in Block Letters.
3. All the columns should be filled up.
4. Application without sufficient information will be summarily rejected.
5. Application should be submitted in Duplicate.
6. Preference upto 10% for Ex-Servicemen and 30% for Women Entrepreneurs in the allotments, based on project viability

Details of D.D.

For Office Use only

No.

CR.No :

Date

Date :

Bank

Amount Rs.

To

M/s. Tamilnadu Small Industries Development Corporation Ltd.,
Paulwels Road, Kathipara Junction, Chennai – 600 016.

Sirs,

I / We desire to get one Work Shed / Developed Plot at SIDCO Industrial Estate
.....on outright purchase basis / Hire Purchase basis / Rental basis for my / our
existing / proposed industrial undertaking. The Particulars of which are given below.

1. Name of the Applicant ...
2. Name of the Proposed / Existing Unit ...
3. Address for Communication ...
4. Nature of the concern
(Proprietary / Partnership / Pvt. Ltd.,/
Co-operative Society) ...

5. Whether the applicant has got SSI Certificate and if so Registration No. of the Certificate issued by Department of Industries & Commerce ...
(Enclose Copy of the SSI Certificate)
6. Line of Manufacture (as in the SSI Certificate issued or applied)
7. Whether the applicant comes under any of the following categories ...
 - (a) Technocrat
 - (b) Women Entrepreneur
 - (c) N.R.I
 - (d) Ex-Serviceman
 - (e) Physically Handicapped
 - (f) Others

Particulars about the firm :

- (a) Date of Establishment ...
- (b) Name of Proprietor//Partners/Directors ...
- (c) Name, Designation & Address of the person having legal title to sign on behalf of the applicant
(Documentary evidence should be enclosed)
- (d) Furnish documentary evidence for the following ...
 - I. In case of partnership, Copy of the Registered Partnership Deed ...
 - II. In case of Private Limited Company ...
 - (i) Copy of certificate of incorporation ...
 - (ii) Copies of Memorandum & Article of Association ...
 - (iii) Copies of Resolution of Board of Directors authorising the applicant to enter into contract and sign on behalf of the Company ...

III. Name & Address of the applicant's Banker ...

Details for Existing unit:

IV. Name & Address of the applicant's Auditors ...

(e) Particulars of the present investment if it is an Existing Unit ...

Land & Building Rs.

Machinery & Equipment Rs.

Working Capital Rs.

Total Rs.

(f) (i) Total Power used/ to be used in terms of HP ...

(ii) Enclose a list of machinery with their Horse power ...

(g) Quantity of water required per day (Litres)

(h) Effluent problem, if any. If so, arrangements made for treating the same ...

(i) Present Factory accommodation if any (owned or rental) ...

(j) State the area (in Sq. Ft.) ...

Covered ...

Uncovered ...

(k) If rented, rent per month (Last month's rent receipt should be enclosed) ...

(l) Is the factory earning Profit? (Latest balance sheet to be enclosed) ...

(m) Raw Materials involved (annual requirements with specification and cost) ...

(n) Whether the raw materials are indigenous / imported ...

Note: In case of Existing concern's proposed expansion, the details of the expansion with the Project Report should be given. Audited Balance sheet and Profit & Loss Account for the past 3 years should also be enclosed.

8. Have you applied earlier to SIDCO for machinery / allotment of workshed on Hire Purchase (details with Ref. No. should be furnished) ...
9. Have you applied to any other institution, including Banks, for Machinery or for allotment of land or workshed under Hire Purchase or any other Scheme (details with Ref.No. should be furnished) ...
10. In case of machine delivered or workshed allotted, are you paying instalments regularly or you have defaulted your payments (Give details of your defaults) ...
- 11. Details of Workshed / Developed plot now applied for:**
- (i) Name of the Industrial Estate where Allotment is required (Also Mention whether it is workshed or Dev. Plot) ...
- (ii) Area of Land in case of Developed Plots ...
- (iii) Size of workshed in case of workshed (type should also be indicated) ...
- (iv) Pl. specify whether you have any choice for a particular plot or shed. If so, indicate the Plot No. or Shed No. ...
- (v) Whether the applicant is willing to pay the full cost of the shed / plot on allotment ...
- (vi) Whether the applicant is opting for allotment of shed on Rental/Hire Purchase basis. Please specify. ...
12. Whether the applicant is connected with any other industry in the country. If so, on what capacity ...

PROJECT REPORT

PART – I

- 1) Investment proposed on
- (a) Land ...
- (b) Building ...
- (c) Machinery & Equipment ...
- (d) Working Capital (Minimum raw material expected to be held. Fund requirements for other expenses) ...
- 2) The extent to which the promoters propose to invest in the business and details of their financial background with particulars of assets owned by them ...

- 3) How funds are proposed to be raised for each of the items under (1) Above and whether financial tie-up arrangements with Bank / Financial Institutions have been made, if any, (Necessary evidence to be produced) ...
- 4) Total power required in HP ...
- 5) Total water required in litres per day ...
- 6) Note on the promoters with their educational and technical background and their present occupation or vocation (Enclose supporting documents and biodata) ...
- 7) The Technical competence of the promoters to run the industry proposed ...

PART – II

- 1) Specific products proposed to be manufactured ...
- 2) Marketing prospects with reference to demand and details of marketing arrangements made, if any ...
- 3) Production capacity of plant in terms of end products (per single shift per annum of 300 working days) ...
- 4) Annual output proposed of each end product in terms of quantity, net selling price proposed and sales realisation. ...
- 5) Selling avenue and amount proposed to be annually spent on sales promotions, advertisement etc., ...
- 6) Raw Material required for each of the end products in terms of quantity, rate per unit and total value ...
- 7) Extent of allowance of wastage in process taken into account. ...
- 8) Source of raw materials and availability (Please give supporting evidence as to price and availability) ...

- | | |
|--|-----|
| 9) No. of employees proposed to be engaged , annual remuneration in respect of each category | ... |
| (a) Managerial | ... |
| (b) Supervisors (Technical) | ... |
| (c) Workers (Skilled / Unskilled) | ... |
| (d) Ministerial | ... |
| (e) Watchmen / Peons etc. | ... |
| 10) Total H.P. proposed to be installed, annual charges of power consumption | ... |

PART III Profitability:

- | | |
|--|---------|
| (a) Cost of Production: | |
| Raw Material | ... |
| Wages | ... |
| Salaries | ... |
| Power and Water | ... |
| Maintenance of Machinery and equipment | ... |
| Expenditure on dies, moulds etc. | ... |
| Administrative Overheads like postage, Stationery etc., | ... |
| Selling expenses | ... |
| Other expenses | ... |
| Depreciation on Building | ... |
| Depreciation on Machinery and Equipment | ... |
| Interest on Investment on Land, Building and Machinery and Working Capital | ... |
| TOTAL COST | ... Rs. |
|
(b) Sales Realisation | ...Rs. |
|
Annual Profit | ...Rs. |

NB: Detailed Project report should be furnished wherever necessary

SIGNATURE OF THE APPLICANT WITH RUBBER STAMP

DECLARATION

I/We.....hereby declare as follows:

1. That I/We have not so far made any application nor shall make one to any State Government Institution/Bank for allotment of workshed under the Hire Purchase or any other Scheme against which the shed applied for is/will be offered as security.
2. That I/We shall make my/our own arrangement for raw materials, Machinery, power and Municipal License and any other arrangements necessary for running my/our industrial unit and non availability thereof shall not be cited as ground for non-payment of instalment(s) of the maintenance charges etc., in respect of the workshed / developed plot to be allotted to me/us under any scheme.
3. That I/We am/are quite regular in payment of instalment(s) of the dues to the Tamil Nadu Small Industries Development Corporation Ltd., Chennai for assistance extended to me/us under that Scheme and there are at present no arrears due from me/us.
4. That I/We am/are agreeable to the payment of service charges at the rate given in the allotment order on the value of Land/land and building allotted by the Corporation.
5. I/We agree to recruit the personnel including daily wage workers only through Employment Exchange by way of notifying the vacancies to concerned Employment Exchange in the manner and form, prescribed under the concerned Employment Exchanges (Compulsory notification of vacancy) rule, 1963 and resort to any other form of recruitment like advertisement in dailies etc., only after obtaining non-availability certificate from the concerned Employment Exchange or obtaining the prior sanction of Government through SIDCO.
6. I/We also agree for the foreclosure of the assistance in case of breach of the clause 5 above.
7. I/We also agree to furnish necessary annual return in any form that may be prescribed by SIDCO from time to time.

I/We.....hereby certify that the above declaration and the information furnished in this application are correct to my/our knowledge.

**Signature of the Applicant
with Rubber Stamp**