



Price Rs. 100/-

S.No.....

Rajasthan Financial Corporation, Jaipur

LOAN APPLICATION FORM

(For Loan above Rs. 2.00 Lacs)

For Office Use Only
Amount of Application Fee Rs. received by Cash/Demand Draft/ Cheque No. Dated
BM/DM(I/C) Signature (Accepting Authority) (Cashier)

For Working Capital Bridge Loan Please Fill up in Application Form at Page No. 18-19
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Loan Applied for Rs.

Dated

Name of Scheme _____

(To be filled in by accepting authority)

(I) Information Regarding Loanee Unit

1. Name of the Concern/Company : _____

2. Address and Telephone No., FAX No. : _____

(a)Registered Office : _____

: _____

Tel. No. _____

Fax No. _____

(b)Administrative Office : _____

: _____

Tel. No. _____

Fax No. _____

(c)Factory /Works(Existing/Proposed) : _____

: _____

Tel. No. _____

Fax No. _____

(d)Address for Correspondence : _____

: _____

Tel. No. _____

Fax No. _____

Note: - The Corporation reserves the right to close/reject the application without assigning any reason.



3. Constitution : _____
(Prop./Partnership/Pvt.Ltd. Co./
Public Ltd.Co. & Others)
4. Date of Incorporation/Formation : _____
5. Registration No. with the Registrar : _____
of Companies/Firm
6. Name of the Product (s) manufactured : _____
/to be manufactured
7. Registration No. & Date with the : _____
Industry Department (SSI registration)
(Photocopy to be enclosed)
8. Name & Address of Banker
- a) Where Current A/c is being maintained : _____
- b) For working Capital Assistance : _____
9. Name of Authorised Representative (if any)
- a. Name : _____
- b. Address : _____

- c. Telephone No. : _____

(II) Information Regarding Promoters & Credit Reference

a Details of Promoters

S.No.	Name of Promoter	Residential Address with pin code		Telephone No.	
		Present	Permanent	(R)	(O)



b. Details of Net Worth of Promoters :

S.No.	Name of Promoter	Net Worth (Rs. In lacs)
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c. Details of Sister/Associate Concern

(Working results of each Sister/Associate Concern is to be given in enclosed proforma)

S. No.	Name of Unit & its Address	Date of Incorporation	Constitution	Product	Name of Common Promoter	Extent of Interest	Name of Banker (Address & Telephone No.)
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d. Details of Past Financial Assistance, including Sister/Associate Concern, if any, availed from the Corporation/Banks/ Financial Institutions.

(Rs. In Lacs)

S.No.	Name of Concern	Amount & Date of Sanction	Amount Disbursed	Outstanding (as on)	Overdues (if any)
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RFC

- 1.
- 2.
- 3.

Bank/FI (with address)

- 1.
 - 2.
 - 3.
-



Details of any benefit of penal interest/interest/reschedulement availed by promoters or by any of their Sister/Associate Concern in last 3 years/write off.

NOTE:

A project report with complete details about the land, building, plant & machinery, MFA, P&P. Exp., working capital requirement, cost of production, projection of profitability statement, cash flow statement and projected balance sheet is to be prepared & enclosed with the application form. (A proforma for project report is enclosed)

(III) Declaration

I/We certify that all information furnished by me/us is true, that I/We have no borrowing arrangements except as indicated in the application, for the unit with any bank, that no legal action has been/is being taken against me/us, that I/We shall furnish all other information that may be required by you in connection with my/our application, that this and any other information available with you pertaining to the borrowing unit, present and future, may also be exchanged by you with any agency you may deem fit and that you, your representatives, any other Agency as authorised by you, may at any time inspect/verify our assets, books of account etc. in our factory and business premises.

“I/We further certify that as on date there are no overdues to financial institutions/banks from the undersigned, the other promoters and the Company/Companies in which I/the other promoters have interest as a promoter/director/proprietor. I/We further certify that there are no statutory overdues pending against me/the other promoters/the company or other companies in which I am/ the other promoters are Director/Directors”

I/We Further certify that there are no criminal/economic offence cases are/were reported against me/and the other promoters/ and the Company or are pending.

Date:

Signature

Place:

Name and _____

Designation _____

Name of the _____

Concern/Company _____



For Office Use Only

The undersigned has checked all the informations filled in the application form and also those given in the enclosures. The promoter has been informed about the deficient informations/papers mentioned hereunder:

Dated:

Signature of Officer

S.No.

Particulars of the Deficient Papers informed to the Party

The date of IPC/PCC

Signature of Party
Or his representative

Signature of Officer

ENCLOSURES

A. General

- i) Biodata in prescribed form of each promoter as per Annexure-A.
- ii) Statement of net worth of each promoter as per Annexure-B.
- iii) Details of immovable properties of each promoter as per Annexure-C.
- iv) Affidavit regarding financial assistance availed in prescribed format by each promoter as per Annexure-D.
- v) Analysis of Balance Sheets for last three financial years in case of existing concern (along with copy of audited balance sheet and P&L a/c) Annexure-E.
- vi) Analysis of working result of Sister/Associate Concern for last three years (along with Balance Sheet and P&L A/c for last three years) Annexure-F.
- vii) Copy of income Tax Return with computation for last three assessment years for each promoter separately.

B. Others

- i) Documents regarding land
 - a) For lease hold land.
 - i) Allotment letter/lease deed.
 - b) For converted land.
 - i) Sale Deed / Mutation entry in revenue record, conversion order / lease deed.
 - c) For free hold land.
 - i) Patta/Sale Deed with chain title documents, two copy of resolution passed from gram panchayat.
 - ii) Site Plan of the land.
 - iii) Registered rent deed in prescribed format in case of rented premises.
 - iv) Building Map.
 - v) Plant Lay out.
 - vi) Quotation of Plant & Machinery Supplier from 2 - 3 different reputed suppliers alongwith details of capacity/technical specification, sales tax number, catalogue, price list etc.



vii) List of Clients in following format

Name & Address of Supplier	Name of machine to be purchased	<u>List of clients</u>	
		Name & Address of Unit	Name of Financial Institution if Finance Availed

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- viii) Project Report in two copies.
 - ix) Supporting documents about prices of Raw Material and Finished Goods.
 - x) Power assurance letter from RSEB in other than RIICO Industrial Areas.
 - xi) Name of two credit references of gazetted officers or good borrowers of the corporation.
 - xii) Copy of Ration Card.
 - xiii) Any other material information.

C. For partnership Cases (Additional requirements besides A &B above)

- i) Partnership Deed/Supplementary partnership deed in prescribed format.
- ii) Copy of firm Registration alongwith form No.67.
- iii) Undertaking.

D. For Company Cases (Additional requirements besides A&B above)

- i) Certificate of Incorporations & Memorandum and Article of Association.
- ii) Prospectus (in case of Public Ltd.Co. offering shares/Debentures to the public).
- iii) Shareholding pattern.
- iv) Form No. 32 for incoming & outgoing Directors, if any.
- v) Certificate of commencement of business in case of Public Ltd. Co.

DETAILS ABOUT PROMOTER (S)/PARTNERS/DIRECTORS

1.	Name	:		Photograph of Promoter duly attested by gazetted officer or Notary Public.
2.	Father's Name	:		
3.	Age	:		
4.	(a) Permanent Address (with telephone no.)	:	<hr/> <hr/>	
	(b) Present Address	:	<hr/>	
5.	Qualifications	:	<hr/>	
	(a) Academic	:	<hr/>	
	(b) Professional/Technical	:	<hr/>	
	(c) Any training programme	:	<hr/>	
6.	Details about experience/ Occupation	:		
	(a) Present	:	<hr/>	
	(b) Past	:	<hr/>	
	(c) Any other business/ Industrial experience (Full details about name & address of concern/ employer, period, exact nature of work etc. may be furnished)	:	<hr/>	
7.	Name & Address of the Bank (Where personal account is held)	:	<hr/>	



8. Name & Address of concern (s)
of which he is proprietor/partner/ : _____
director

9. Details of income tax/wealth tax for last 3 years
(Enclose copies of assessment orders)

Assessment Year	PAN No.	Income assessed	Income tax paid	Net wealth	Wealth tax paid
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10. Any other details

Place:

Date:

Signature



Annexure-B

M/s. _____

Statement of Net Worth of

Shri _____

As on _____

S.No.	Particulars	Estimated value
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1. Immovable Assets :

- (i) Land : Location _____
: Area _____
- (ii) Building : Location _____
: Covered Area _____
- (iii) Others
1. _____
2. _____

2. Movable Assets:

- (i) Investment in Shares/
Debentures of Companies

Name of Company	No. of Shares/ Debentures	Folio No.	Amount of Investment
1.		_____	_____
2.		_____	_____
- (ii) Investment in partnership
firm

Name of Concern	Share in Capital
1.	_____
2.	_____
- (iii) Capital in
Proprietorship concern

Name of Concern	Capital
1.	_____
2.	_____



(iv)	Gold/Silver ornaments and Utensils	_____	_____
(v)	Loans & Advances		
	Name of the party		
	1.	_____	
	2.	_____	
	3.	_____	_____
(vi)	Deposit in Bank		
	Name of Bank		
	1.	_____	
	2.	_____	
	3.	_____	_____
(vii)	Cash Balance	_____	_____
(viii)	Others		
	1.	_____	
	2.	_____	
	3.	_____	
3.	Total Assets		_____
4.	Less Liabilities		
(i)	Nature of Liabilities		
	1.	_____	_____
	2.	_____	
	3.	_____	
5.	Net Worth		_____

Date: _____

Signature _____

Place: _____

Name: _____

Note: For the purpose of Seed Capital assistance, please also enclose above statement in respect of family member/dependent of the promoters.

Photocopies/supporting documents in case of immovable properties, other assets if substantial.



Annexure-C

**DETAILS OF IMMOVABLE ASSETS OF SHRI _____
_____ (Promoters/Sureties)**

S.No.	Particulars i.e. land & building	Location North/ south	Address of the site	Size & area	Approx. value of the property
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Note: A legally admissible Photostat copy of the documents on the basis of above ownership is claimed should be enclosed.



Annexure-D

To be executed on Non-Judicial
Stamp Paper of Rs.10/-

(To be Attested by Notary Public or Magistrate-1st)

AFFIDAVIT

I _____ S/o Shri _____
aged _____ Years, residing at _____
_____ Director/Partner/Proprietor of M/s. _____
_____ do hereby state on oath as follows:

1. That I am/we are submitting an application to the Rajasthan Financial Corporation for a sanction of loan of Rs. _____ lacs. (Rupees _____ Only) under Composite loan scheme/soft loan scheme/hotel equipment/refinance scheme/transportation loan scheme/modernisation scheme/integrated term loan scheme/DG set loan scheme and seed capital loan of Rs. _____ (Rupees _____ only) under seed capital scheme (i.e. Financial Assistance out of Capital raised under section 4-A of SFCS Act/Seed Capital assistance Scheme of IDBI of the Corporation and for a subsidy of Rs. _____ (Rupees _____ only) (Proposed to sanction under the State/Central Outright Grant of Subsidy scheme, for the establishment/development of my/our industry plot/khasra no. _____
2. That neither I/We nor any partner/director of our concern/company have so far sought any sort of financial assistance from any other financial institution/bank at any where in the country except as stated in encl. Annexure-A.

Deponent

Place:

Date:

I, the said _____ do hereby verify on oath that contents of para 1 to 2 of the above affidavit and enclosed Annexure -A are true and correct to the best of my personal knowledge and belief, Nothing has been concealed or falsely stated so help me GOD.



Annexure-E

PROFORMA OF SUMMARISED PAST PERFORMANCE OF THE APPLICANT COMPANY/UNIT

M/s. _____

SUMMARISED PROFIT & LOSS ACCOUNT

(Rs. in lac)

For the year ended _____

Installed Capacity Actual
Production (Product wise)

INCOME

Sales
Other Income
Total Income

EXPENDITURE

Excess of opening stock
Over closing stock

Raw Material Consumed
Processing Expenses
Store Consumed
Power & Fuel
Packing expenses
Salary & Wages and
Other benefits
Repairs & Maintenance
Rent, Rates & Taxes
Excise Duty
Interest
Selling expenses
Admn. expenses

NON-CASH EXPENDITURE

Depreciation
Investment Allowance
Amounts written off
Net Profit/Loss for the
Year after tax

Cash Accruals

Note: please give reasons for decrease in turn over/profit



**PROFORMA OF SUMMARISED PAST PERFORMANCE OF THE
APPLICANT/COMPANY/UNIT**

M/s. _____

SUMMARISED BALANCE SHEET

As at

(Rs.in lac)

	Year	_____	_____	_____
<u>SOURCES OF FUNDS</u>				
<u>Shareholders Funds</u>				
a)Capital				
b)Reserves and Surplus				
		_____	_____	_____
Total		_____	_____	_____
Loan Funds				
a)Secured loans				
b)Unsecured Loans				
		_____	_____	_____
Total		_____	_____	_____

APPLICATION OF FUNDS

A ->Fixed Assets

- a)Gross Block
- b)Less: Depreciation
- c)Net Block
- d)Capital work in progress
- e)Investment

B ->Current Assets

- a)Inventories
- b)Sundry debtors
- c)Cash and Bank Balance
- d)Loans and Advances

Total



C ->Less: Current Liabilities

- a) Current Liabilities & Provision
- b) Bank borrowing for Working Capital

Total Current Liabilities				

D ->Net Current Assets (B-C)				

E Net Total Assets (A+D)				

Note: In case any revaluation of assets has been done in past, please give details of the valuation made and copy of valuation report.

DETAILS OF LOAN AVAILED

Date & Amt.	Type of facilities availed	Outstanding	Over dues if any

From RFC

From Bank
Name and Address
of Bank



ANNEXURE-F

SUMMARY OF WORKING RESULTS OF THE SISTER CONCERN

(Name of the Concern _____)

- a) Location of factory :
- b) Constitution :
- c) Nature of business (Product) :
- d) Name of the common director / partner / Proprietor :
- e) Extent of interest :
- f) Summary of financial position and working results :

Liabilities	Amt. Amt. Amt.			Assets	(Rs.in lac) Amt. Amt. Amt.		
	As on					As on	
Capital				Fixed Assets			
Reserves & Surplus				Closing Stock			
Unsecured Loan (long term)				Sundry debtors			
Secured Loan for Working capital				Loans & advances			
Secured term Loan RFC Other				Cash & Bank balance			
Sundry Creditors				Other current assets			
Other Current Liabilities				Misc. exp.			

Provision

Total				Total			
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Sales					
Profit before tax (Loss)					
Depreciation provided					
			(Details of facilities availed)		
Name and address Of Institution	Date of sanction	Type of facility availed	Amt. sanctioned/ Disb.	O/S O/D	
RFC					
Bank					



rfc

S.No.

Rajasthan Financial Corporation, Jaipur

LOAN APPLICATION FORM (For Working Capital Bridge Loan)

Bridge Loan Applied for Rs.

Dated.

We, the Company /Concern named herein below which has applied for grant of term loan of Rs..... Lac for its proposed project located at requests for grant of Working Capital Bridge Loan to the extent applied for to meet out its working capital requirement for a period of one year or until it make arrangement for regular working capital limit from any bank, whichever is earlier.

Information Regarding Loanee Unit

1. Name & Address of the Concern/ Company :
Tel. No.....
Fax no.
2. Name of the Product (s) manufactured/to be manufactured) :
3. Name & Address of designated bank
(a) Where Current Account is being/to be maintained :
(b) For Working Capital Assistance :

Note: The Corporation reserves the right to close/reject the application without assigning any reason



4. (a) Details of total Working Capital requirement :

a) Particulars	Period	Amount of Working Capital	Margin	Working Capital loan Required
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Raw Material
 Consumable
 Work-in-Progress
 Finished Goods
 Debtors
 Cash

Total.

b) Annual Turnover envisaged during first year :

Declaration:

I /We Certify that all information furnished by me/us is true, that I/We have no borrowing arrangements except as indicated in the application for the unit with any bank that no legal action has been/is being taken against me/us, that I/We shall furnish all other information that may be required by you in connection with my/our application, that this and any other information available with you pertaining to the borrowing unit, present and future, may also be exchanged by you with any agency you may deem fit, and that you, your representatives, any other Agency as authorised by you may at any time inspect/verify our assets, books of account etc. in our factory and business premises.

"I/We further certify that as on date there are no overdues to financial institutions/ banks from the undersigned, the other promoters and the company/companies in which I/the other promoters have interest as a promoter/director/proprietor. I/We further certify that there are no statutory overdues pending against me/the other promoters/the company or other companies in which I am/the other promoters are Director/Directors."

I/We further certify that there are no criminal/economic offence cases are/were reported against me/and the other promoters/and the company are pending.

Date: Signature

Place: Name and

Designation

Name of the concern