

FORM NO.16

[See rule 31 (1) (a)]

**Certificate under section 203 of the Income Tax Act, 1961 for tax deducted
at source from income chargeable under the head " Salaries "**

| | | | | |
|--|---------------------|---|------------------------|------------------------|
| Name and address of the employer | | Name and Designation of the employee | | |
| PAN / GIR NO. | TAN | PAN / GIR NO. | | |
| TDS Circle where annual return / statement under section 206 is to be filed | | PERIOD | | Assessment Year |
| | | FROM | TO | |
| DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED | | | | |
| 1. Gross Salary * | | | | |
| (a) Salary as per provisions contained in section 17 (1) | | | | |
| (b) Value of perquisites under section 17 (2) (as per Form No. 12 BA, wherever applicable) | | | | |
| (c) Profits in lieu of Salary under section 17 (3) (as per Form No. 12 BA, wherever applicable) | | | | |
| (d) Total | | | | |
| 2. Less : Allowance to the extent exempt under section 10 | | | | |
| a) | | | | |
| b) | | | | |
| 3. Balance (1-2) | | | | |
| 4. Deductions : | | | | |
| (a) Standard deduction | Rs. | _____ | | |
| (b) Entertainment allowance | Rs. | _____ | | |
| (c) Tax on Employment | Rs. | _____ | | |
| 5. Aggregate of 4 (a to c) | | | | |
| 6. Income chargeable under the Head 'Salaries'(3-5) | | | | |
| 7. Add. : Any other income reported by the employee | | | | |
| Less:- Loss From House Properties | | | | |
| 8. Gross total income (6+7) | | | | |
| 9. Deductions Under Chapter VIA | | | | |
| | Gross Amount | | Qualifying Amt. | Deductible Amt. |
| (a) | Rs. | _____ | | |
| (b) | Rs. | _____ | | |
| (c) | Rs. | _____ | | |
| (d) | Rs. | _____ | | |
| 10. Aggregate of deductible amount under chapter VI-A | | | | |
| 11. Total Income (8-10) | | | | |
| 12. Tax on total Income | | | | |

