

Form No.

Cost Rs. 5/-

APPLICATION / DECLARATION
For the Purpose of Assessment of Property Tax

UNDER SECTION 114 (3) of A.M.C. ACT. 1990

Circle No.

Ward No.

Description of the Property:

1. Location details:-
 - (a) House / Plot / Holding No. _____
 - (b) Name of the lane / road / street _____
 - (c) Ward No. _____
 - (d) Pin Code _____

2. Land (Vacant / In process of construction):-
 - (a) Total area of land _____ Portion vacant, in any _____

 - (b) Whether leasehold / freehold _____
 - (c) Consideration amount of land paid _____
 - (d) Date of taking over possession of land _____
 - (e) If in process of construction, date of start of construction _____
 - (f) Building to used for _____ Residential / Non-residential.

3. Built up area _____

4. Apartment / Flat / Part of Building-

	Residential Portion	Non-Residential Portion
(a) Covered area of flat	_____	_____
(b) Consideration amount of flat paid	_____	_____
(c) Date of taking over possession	_____	_____
(d) Covered area in self possession	_____	_____
(e) Covered area on rent	_____	_____

5. Details of Rent:
 - (a) Name of tenants _____
(If the space is not sufficient additional sheets may be used)
 - (b) Monthly actual rent received _____
 - (c) Rent for fixtures & fittings _____
 - (d) Date of tenancy _____

10. Use of Building/Flat-

Residential/Non-Residential

10-A. Lift/A.C.

(a) Whether the building is centrally A.C. Yes/ No

(b) Whether flats/rooms are A.C. Yes/ No

(c) If yes, cost of installation _____

(d) Lift Yes/ No

(e) Cost of installation of Lift _____

11. Value of the property as determined by the

Registration Office (Government of West Bengal)

In case any instrument is executed _____

12. Detailed Mailing Address in which P.D. bills will be sent with Pin Code-

I/ We _____

son/ daughter/ wife of _____

declare that the above information is correct to the best of my/ our knowledge and belief.

Date : _____

Signature of the persons liable to pay

Address _____

