

GOVERNMENT OF TRIPURA
DIRECTORATE OF INDUSTRIES
APPLICATION FORM FOR PERMANENT REGISTRATION AS
SMALL SCALE INDUSTRIES
(TO BE FILLED IN TRIPLICATE)

INSTRUCTIONS

1. Write/type in block(capital) letters.
2. Fill up whichever is applicable.
3. Use English alphabets/Arabic numbers while filling up blocks (to help computerization).Leave one blank after each word.
4. Name of unit e.g. KAMAL ENTERPRISES/G.K.ENTERPRISES

i) Name of unit e.g. KAMAL ENTERPRISES/G.K.ENTERPRISES

K	A	M	A	L		E	N	T	E	R	P	R	I	S	E	S			
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G.		K.				E	N	T	E	R	P	R	I	S	E	S			
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ii) PIN Code :e.g.110041

1	1	0	0	4	1
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iii) Date e.g.23rd June 1959

2	3	0	6	5	9
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iv) Quantity (Kg)e.g. 90Kg

0	0	0	0	9	0
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v) Amount (Rs.in thousands)e.g.Rs.5000/=

0	0	0	0	5
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vi)

vii) Fill up appropriate codes in the blocks wherever applicable.

Example 1:Yes-1No.-2 NA-3.

If Na fill up-3.

3

Example 2:Category:SSI-1,Anc-2,

Tiny-3,SSSBE-4,

EOU-5

If Tiny fill up-3

3

5. Block / boxes marked (*) are to be filled by office.

6. Applicant should sign all copies.

Abbreviations

SSI : Small Scale Industries.
ANC : Ancillary Industrial undertaking.
SSSBE : Small Scale Service and Business Enterprise.
TINY : Tiny Enterprise.
EOU : Export Oriented unit.
NA : Not applicable

14. Raw material requirement.

	Name	*Item Code	Imported-1 Indigenous-2	Annual Consumption value (Rs.in.000)
(i)	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
(ii)	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
(iii)	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
(iv)	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
(v)	Other Raw Materials		<input type="checkbox"/>	<input type="text"/>
Total (i) to (v)				<input type="text"/>

15. Source of Power.

Coal-01, Oil-02, LPG-04, Electricity-08,
Non-conventional energy-16, Traditional energy/Firewood-32

16. Power Load

(1H.P=0.795 K.W)

$\frac{\text{H.P.}}{\text{K.W.}}$

17. Employment.

(i) Manegerial & Office Staff

(ii) Supervisory and Workers

18. Whether Registered under Factories Act

Yes-1

No-2

19. Applicant's Profile

Male-1

Female-2

SC-1

ST-2

Engineering Graduate-1

Other Graduate-2
Others-3

Date

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Signature of Applicant

Name of Proprietor/Partner/
Manager Director

FOR OFFICE USE ONLY

Application No.

NIC Code

Block Code

District Code

State Code

Whether the items of manufacture/activity
Require an industrial licence Yes-1 No-2

(no industrial licence is required for items listed in Schedule II of the licensing notification dated 25/7/1991 if the unit employs less than 50/100 workers with/without power)

CERTIFICATE OF REGISTRATION

The unit is permanently registered as a SSI/SSSBE unit for the manufacture of items/activities as stated in the application form and briefly noted below:

Item of manufacture/activity(S.No11 &Appendix-A)

- 1.
- 2.
- 3.
- 4.
- 5.

Investment in plant and Machinery(S.No13 & Appendix-B)

Rs.in .000

Permanent Registration No:

Date of Issue:

Category of unit(S.No.6): _____

FOR TINY ENTERPRISES :

The unit is a tiny enterprise and its status as “tiny enterprise” is valid upto. _____

Validity is extended upto _____

Validity is extended upto _____

Date :

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Signature :

Name & designation of
Registering Authority

- 1.The endorsed application form is a part of the certificate of registration.
- 2.The certificate is valid for the items of manufacture/activity noted at S.No.11 and Appendix A and is also valid for any other item/activity undertaken by the unit.
- 3.Conferment of the status as atiny enterprise is to be validated/renewed every five years as per procedure prescribed.
- 4.The certificate is subject to the affidavit furnished by the applicant in respect of the application for registration.
- 5.The certificate is subject to any or all the condition that may be imposed by the Registering Authority.
- 6.If at any time it is found that the declaration/affidavit furnished by the applicant is not true or in the event of violation of any of the conditions imposed by the registering authority,or if the investment exceeds the prescribed limit,the registration certificate is liable to be cancelled/ quashed without any prior notice.
- 7.This certificate does not confer or accrue any right to the applicant and cannot be treated as proof in respect of any statutory requirement or condition that may exist under any law for the time being inforce.The onus of satisfying and fulfilling such requirements or conditions rests squarely on the applicant/unit.
- 8.Additions/deletions in the list of Plant of Machinery and the revised investment value thereof and /or any changes in the constitution of location of the unit should be made in the additional sheets appended to the certificate on the request of the applicant.

CERTIFICATE OF REGISTRATION
ADDITIONAL SHEET-1

Registration no.

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Date of issue.

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Addition/deletion in Plant & Machinery

<u>S.No.</u>	<u>Name of Machinery</u>	<u>Added/deleted</u>	<u>Original value</u> <u>Rs.in.000</u>				
1.			<table border="1" style="width: 100%;"><tr><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td></tr></table>				
2.			<table border="1" style="width: 100%;"><tr><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td></tr></table>				
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4.			<table border="1" style="width: 100%;"><tr><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td></tr></table>				
5.			<table border="1" style="width: 100%;"><tr><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td></tr></table>				
	Revised value of investment in Plant & Machinery(S.No.14)		<table border="1" style="width: 100%;"><tr><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td><td style="width: 25px; height: 20px;"></td></tr></table> (Rs.in .000)				

Change in location
(S.No.7)

Change in constitution/type of organization :
(S.No.9)

Date :

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Signature :

Name & designation
Of Registering Authority

For any combination add the respective codes

(Value in Rs.'000')

Sl No.	Products & by-products manufactured/assembled & services sold	Product Code*	Unit Quantity*	Unit Code*	Annual Quantity	Value
1	2	3	4	5	6	7
01	Manufacturing/assembly					
02						
03						
04						
05	Other prd.& by-prd.(comb)					
06	Total(1 to 5)	X	X	X	X	X
07	Processing					
08						
09						
10	Others(Combined)					
11	Total (7 to 10)	X	X	X	X	
12	Job work		X	X	X	
13	Servicing		X	X	X	
14	Repairing		X	X	X	
15	Total (12 to 14)	X	X	X	X	
16	Grand Total(6+11+15)	X	X	X	X	

APPENDIX--B

::10::

Details of Plant and Machinery

Sl.	Name of the Machinery	No.	Imported-1 Indigenous-2	Cost (original value) Rs.n.000
1.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
2.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
3.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
4.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
5.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
6.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
7.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
8.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
9.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
10.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
11.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
12.			<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>