

FORM - XIV

Department of Commercial Taxes, Government of Uttar Pradesh

[See rule-38 of the UPVAT Rules, 2008]

Application for registration of Transporter, Carrier, Forwarding Agent, Railway Container Contractor, Owner or person In- Charge of Godown, Cold Storage, or Warehouse

[Before filling the registration application in Form XIV instructions must be read and understood]

Passport
Size
Photograph
of the
Applicant

To,
Registering Authority,

Receipt No.

Date

--	--	--	--	--

d	d	m	m	y	y	y	y
---	---	---	---	---	---	---	---

Sir,

I-----s/o, d/o, w/o-----status -----,
M/s (name of the firm) -----,
hereby apply for the registration under Section-17 of UP Value Added Tax Ordinance, 2007 and allotment of Service Provider Number. For the purpose of registration I furnish the particulars of business as follows:

1.	Trade Name of the transporter, carrier or forwarding agent etc.										
2.	Full Name of Applicant										
3.	Full name of Applicant's father / husband										
4.	Status code of applicant		(See serial no. 11 of the instructions)								
5.	Applicant's present address										
		P	I	N	-						
6.	Applicant's permanent address										
		P	I	N	-						
7.	Address of the Head office / Regd. Office of the transporter, carrier or forwarding agent etc.										
		P	I	N	-						
8.	Phone No. with STD Code (if any)										
9.	Mobile No. (if any)										
10.	E-Mail ID (if any)										
11.	Fax No. (if any)										
12.	Constitution of Business (Please Tick ✓ the appropriate box and cross ✗ the others)										
		Proprietorship <input type="checkbox"/>	Partnership <input type="checkbox"/>	HUF <input type="checkbox"/>	Company <input type="checkbox"/>	Society <input type="checkbox"/>					
		State or Central Govt. Corporation <input type="checkbox"/>	Club <input type="checkbox"/>	Association <input type="checkbox"/>	Any other <input type="checkbox"/>						
13.	Name, address and PAN of Transport Co., partners, proprietor etc.										
		Sl.No	Name and Address	Status	Nationality	PAN Number					
		1	2	3	4	5					
		1									
14.	Addresses of all branches / godowns in U.P. & outside U.P.										
		Sl. No	Full address. of Branch / Godown	Name and address of the owner of the premises	If on Rent then Rent per Month	Date from which on Rent					
		1	2	3	4	5					

15.	Particulars of the lorries / trucks in the name of transport company or in the name of its proprietors, partners etc.						
	Sl. No.	Vehicle No.	Engine No.	Chasis No.	Name of the owner	Address of the owner	Designation of Transport Registering Authority
	1	2	3	4	5	6	7
16.	Particulars of immovable properties in the name of the company, proprietor or partnership etc.						
	Sl No.	Name of persons having interest in business	Description of properties	Location of property	Nature and extent of interest held in property	Estimated value of Property (Rs. in lakh)	
	1	2	3	4	5	6	
17.	Particulars of registration in other Acts, if any						
	Sl No.	Name of the Act / department	Registration No.	Designation of the registering authority			
	1	2	3	4			
	a	Service Tax (Central Excise)					
	b	The Carriers by Road Act, 2007.					
c	Any Other (specify)						
18.	Details of Registration Fee and late fee if any						
	Sl.No.	Description	Amount	Treasury Challan No.	Date	Name of branch of bank	
	1.	Late Fee					
2.	Registration Fee						
19.	Details of Bank Accounts of the company, proprietor or partners etc.						
	Sl.No.	Name and address of the branch	Nature of A/c	Account Number			
20.	Details of outstanding dues against the person/s having interest in the business under the following Acts/Ordinance						
	Sl. No.	Name of person/s having interest	Under UPTT Act	Under CST Act	Under UP Tax on Entry of Goods Act	UPVAT Ordinance	Total
	i.						
	ii.						
iii.							

Annexures attached.

A-	Yes		No	
B-	Yes		No	
C-	Yes		No	

DECLARATION

I.....S/o,D/o,w/o.....Status....., do hereby declare that the particulars given above are correct and true to the best of my knowledge and belief. I undertake to inform immediately to the registering authority / assessing authority in the Commercial Taxes Department of any change in the above particulars.

Date -
Place -

Signature of the Applicant -
Status -

Introducer (a registered dealer or registered transporter etc.)

Date -
Place -

Signature -
Name & Status -
Firm's Name & Address -
TIN / Regd. No. -

Instructions regarding filing and completion of the registration form

1. Form is to be filled in Capital Letters only.
2. Read the provisions of rule-38 of the Uttar Pradesh Value Added Tax Rules, 2008.
3. For the proof of identity verification certified copies of any two of the following shall be annexed with the application-
 - a. Electoral Identity Card issued by Election Commission of India
 - b. Permanent Account Number [PAN] issued by Income Tax Department, Government of India
 - c. Passport
 - d. Bank Passbook
4. For the proof of verification of the residential address certified copies of any two of the following shall be annexed with the application-
 - a. In case of own premises certified copy of registered sale deed or in case of rented premises certified copy of registered lease deed.
 - b. Copy of electricity bill issued by UPPCL.
 - c. Certificate issued by Tehsildar.
5. For the proof of verification of the business place or branch or depot or godown / cold storage / ware house, certified copies of any two of the following shall be annexed with the application-
 - a. In case of own premises certified copy of registered sale deed, in case of rented premises copy of registered lease deed.
 - b. Certificate issued by Tehsildar.
 - c. Certificate issued by Municipal Corporation/NagarPalika/Development Authority/Avas vikas Parishad or certificate issued by any other similar authority Constituted under anylaw for time being in force.
 - d. Meter sealing certificate issued by the UPPCL.
6. Documents related to the constitution of the firm-
 - a. Registered partnership deed in case of firm or
 - b. Document by which HUF has been created, in case of HUF or
 - c. Memorandum of association & article of association in case of company or corporation or
 - d. Bylaws of society, club or trust in case of society, club or trust. or
 - e. General power of attorney in case of business in the name of minor or in case of incapacitated person. or
 - f. Certificate issued by Head of the Department or Office in case of Department of State or Central Government or
 - g. Declaration of trust, in case of trust.
7. Certified copy of registration certificate issued under The Carriage By Road Act, 2007 and any other Act if applicable.
8. Original copy of Challan of registration fees or late fee, if any, shall be annexed as a proof of deposit of fee.
9. Applicant must be introduced by a registered dealer / registered transporter etc. who is registered with the Commercial Tax Department or under The Carriage By Road Act 2007.
10. There are several penalties for making false declaration and giving wrong information. Therefore the applicants are advised to give correct information only. Dealers are advised to go through the penal provisions provided under section-54 of The Uttar Pradesh Value Added Tax Ordinance, 2007.
11. Application shall be signed by the authorized person as provided under rule-38(4) which are described in column-2 and their status code in column-3. Please write the status code in serial no.4 of the application.

Sl.	Particular	Status Code	
1	2	3	3
(i)	The proprietor in case of proprietorship business; or	0	1
(ii)	A partner duly authorized by all other partners; or	0	2
(iii)	The Karta in case of Hindu Undivided Family; or	0	3
(iv)	The Managing Director or Director or a person authorized by the Board of Directors, in the case of limited companies; or	0	4
(v)	The President or Secretary in the case of Society or a Club; or	0	5
(vi)	The Head of the office or any other person authorized by him in case of a department of a State Government or the Central Government; or	0	6
(vii)	The guardian of minor where business is in the name of the minor; or	0	7
(viii)	duly authorized person having a general power of attorney where business is in the name of an incapacitated person, or	0	8
(ix)	Trustee in case of a trust; or	0	9
(x)	Any other	1	0

12. Registration application should be submitted before the registering authority within 30 days from the date of commencement of business and if business is already in existence, within 30 days from the date of commencement of the U.P. Value Added Tax Ordinance, 2007.

ANNEXURE – A

Details of Particulars of Proprietors / Partners / Karta of the HUF / Director authorized by board of directors of the company / other authorized person

Sl. No.	Name of the person having interest in the business	Age	Father / Husband Name	Present address	Permanent address	Nature and extent of interest	Photograph of the person mentioned in col.2	Signature of the person mentioned in col.2	Attestation by Applicant
1	2	3	4	5	6	7	8	9	10
1									
2									
3									
4									

Signature of the applicant
Status & Date

Annexure B

Particulars of authorized signatory for authentication of goods receipt

Sl. No.	Name of the person	current address	permanent address	Relation with the dealer	Status of the person in the firm or company etc. as the case may be	Signature of the person	Attestation by the applicant
1	2	3	4	5	6	7	8

Signature of the applicant
Status & Date

Annexure-C of form XIV

Sl.No.	Name of Document- certified copy to be submitted; [Tick {✓} as applicable]
1.	Proof of identity, any two of the followings; <ol style="list-style-type: none"> Electoral Identity Card issued by Election Commission of India. PAN Card issued by Income Tax Department, Government of India. Passport Bank Passbook
2.	Proof of residential address of the dealer, any two of the following <ol style="list-style-type: none"> Registered sale deed or lease deed of the house, as the case may be. Electricity bill issued by UPPCL of the premises. Certificate issued by the Revenue Department, not below the rank of Tehsildar. Property tax receipt or telephone bill.
3.	Proof of the address of business premises of the dealer – any two of the following : <ol style="list-style-type: none"> Registered sale deed or lease deed of the business premises, as the case may be. Certificate issued by Tehsildar. Certificate issued by Municipal Corporation/Nagar Palika/Development Authority/ Avas Vikas Parishad or by any other similar authority Constituted under any law for time being in force. Meter sealing certificate issued by UPPCL.
4.	Documents related to the constitution of the firm – <ol style="list-style-type: none"> Registered partnership deed; or Document by which H.U.F. has been created; or Memorandum of association and article of association; or By laws of society or club or declaration of trust; or General power of attorney in case of business is in the name of minor or in case of incapacitated person; or Certificate issued by the Head of the department or office in case of Govt. Department.
5.	Registration under other Acts, if applicable <ol style="list-style-type: none"> Shop or commercial establishment Act Registrar of firms and Society Act Service Tax Act The carriage by road Act, 2007 Registrar of Companies Act Any other Act
6.	In case of Transporter/ Carrier/ Forwarding Agent, proof of ownership or rented ownership of vehicles shall be annexed with the application i.e. <ol style="list-style-type: none"> Purchase Bill of Vehicles or Registered Lease deed of Vehicles, Registration Certificates of Vehicles obtained from Transport Authorities of State Government or Central Government
7.	Annexure-A
8.	Annexure-B

Signature & name of
Registering Authority
Circle

Signature of the applicant
status & date

Official use only

Certificate of particulars of partners, proprietors etc. and authorized signatory

SI No.	Name	Father's Name	Photo	Left hand's thumb impression	Signature	Attestation by registering authority
1	2	3	4	5	6	7

This is certified that above mentioned persons have signed and impressed left hand thumb before me. Prima facie there is no discrepancy between the photograph and signature given in registration application and Annexure A & B.

Signature & name of
Registering Authority
Circle