

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD  
CLASSES APPLYING FOR APPOINTMENT OF POSTS UNDER THE  
GOVERNMENT OF INDIA.**

This is to certify that \_\_\_\_\_ son of \_\_\_\_\_ of  
Village \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State  
\_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognised as a  
backward class under the Government of India, Ministry of Welfare Resolution No. 12011/68/93-  
BCC(C), dated 10th September. 1993 published in the Gazette of India Extraordinary Part I  
Section I date 13th September 1993. Shri \_\_\_\_\_ and/or hsi family ordinarily reside(s) in  
the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State. This is also to certify that  
he/she does not belong to the persons/sections (creamy layer) mentioned in column 3 of the  
schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-  
Estt.(SCT), dated 8.9.93

Dated

District Magistrate,  
Deputy Commissioner etc..

Seal

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N.B

- (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950
- (b) Where the certificates are issued by Gazetted officers of the union Government or State Governments, they should be in the same form but counter signed by the District Magistrate or Deputy Commissioner (Certificates issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient)

## ANNEXURE

Application Form for a certificate for Eligibility for reservation of Jobs for Other Backward Classes in Civil Posts and services under Government of India

(This form, however, should be used only as a model. Additional items, if necessary, may be incorporated to suit to the local situation in the form)

TO

Sir.

I request that a certificate in respect of reservation for other backward classes in civil posts and Services under Government of India be granted to me.

I Give below the necessary particulars :-

1. Full name of the applicant:  
(in block letters)
2. Date of Birth
3. Complete residential Address
  - (a) Present
  - (b) Permanent
4. Religion
5. Caste
6. Sub-Caste
7. Occupational Group
8. Serial No. of the Caste in the Central List of OBCs
9. Name of the Father
10. Name of the Mother
11. Name of the Husband

12. Status of parent(s)/Husband

Father

Mother

Husband

(A) Constitutional Posts

I. Designation:

(B) Government Services

- (i) Service (Central/State)
- (ii) Designation
- (iii) Scale of Pay, including classification if any.
- (iv) Date of appointment to the Post.
- (v) Age at the time of promotion to Class I post (if applicable)

II. Employment in International Organisation (e.g UN, UNICEF, WHO.)

- (i) Name of the organisation
- (ii) Designation
- (iii) Period of Service  
(indicate date from ..... to .....

III. Death/Permanent incapacitation (Omit if not applicable)

- (i) Date of Death/Permanent incapacitation putting an officer out of service
- (ii) Details of Permanent incapacitation

(C) Employment in Public Sector Undertakings etc.

- (i) Name of the organisation
- (ii) Designation
- (iii) Date of appointment to the post

(D) Armed Forces including para-military Forces  
(This will not include persons holding civil posts)

- (i) Designation
- (ii) Scale of Pay

(E) Professional Class (Other than those covered in Item Nos B & C) and those engaged in Trade, Business and Industry

- (i) Occupation / Profession

(F) Property Owners

I. Agricultural Land Holdings (Owned by mother, father and minor children)

- (i) Location
- (ii) Size of holding
- (iii) (a) Irrigated (Type of irrigated land)
  - (i)
  - (ii)
  - (iii)
- (b) Unirrigated
- (iv) Percentage of Irrigated land holding to statutory ceiling limit under State Land Ceiling Laws.
- (v) If land holding in both irrigated/unirrigated total irrigated land holdings on the basis of conversion formula in State Land Ceiling Law.
- (vi) Percentage of total irrigated land holding to statutory ceiling limit as per (iv).

II. Plantation:

- (i) Crops / Fruit
- (ii) Location
- (iii) Area of Plantation

III. Vacant land and/or buildings in urban areas or urban agglomeration

- (i) Location of property
- (ii) Details of property
- (iii) Use to which it is put

(G) Income/Wealth

- (i) Annual family income from all sources  
(excluding salaries and income from agricultural land)
- (ii) Whether Tax Payer (Yes/No)  
  
(If Yes, a copy of the last three years return be furnished)
- (iii) Whether covered in Wealth Tax Act (Yes/No)  
  
(if so, furnish details)

(H) Any other remarks

(I) I certify that the above said particulars are true to the best of my knowledge and belief and that do not belong to the Creamy Layer of OBCs and am eligible to be considered for posts reserved for O.B.Cs. In the event of any information being found false or incorrect, or ineligibility being detected before or after the selection, I understand that my candidature/appointment is liable to be canceled and I shall be liable to such further action as may be provided under the law and/or Rules

Yours faithfully,

Signature of the candidate

Place:

Date: